



SHIRE OF
COOROW
ALWAYS IN SEASON

URGENT REPORTS AGENDA

FOR THE

ORDINARY COUNCIL MEETING

TO BE HELD ON

WEDNESDAY 17 APRIL 2024

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in this Agenda in which they may have an interest, until such times as they have been advised in writing by Shire staff

Agenda

13	NEW BUSINESS OF URGENT NATURE	3
13.1	Intention to Impose New Fees and Charges 2023/2024 - Animal Trap Bond.....	3

13 NEW BUSINESS OF URGENT NATURE**13.1 INTENTION TO IMPOSE NEW FEES AND CHARGES 2023/2024 - ANIMAL TRAP BOND**

Reporting Officer:	M Henry, Deputy Chief Executive Officer
Responsible Executive:	M Maxfield, Chief Executive Officer
File Reference:	ADM0440, ADM0690
Disclosure of Interest:	Nil
Voting Requirement:	Absolute Majority

COUNCIL'S ROLE:

Executive: The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE

For Council to endorse the new proposed fees and charges for Bonds on Animal Traps and advertise for seven days as per Section 6.19 of the Act and Local Government (Administration) Regulations 1996 section 3A.

BACKGROUND

Council have recently purchased Cat Traps to trap cats that are causing many issues within the Shire. Council adopted its 2023/2024 Schedule of Fees and Charges at its Ordinary Council Meeting in August 2023 and resolved the following.

RESOLUTION OCM-2023/001

Moved: Cr V J Muller

Seconded: Cr G W Dring

Recommendation 3:**2023/2024 Schedule of Fees and Charges**

That Council, in accordance with Sections 6.2(4)(c), 6.16 and 6.17 of the *Local Government Act 1995*, adopts the 2023/2024 Schedule of Fees and Charges included at Attachment 3.

ABSOLUTE MAJORITY REQUIRED

In Favour: Cr M J Girando, Cr B A Jack, Cr J P Comley, Cr G W Dring, Cr G V Heales, Cr R K Kau, Cr V J Muller and Cr V R Oakes

Against: Nil

CARRIED 8/0
ABSOLUTE MAJORITY

Previously traps were lent to residents with no charge and therefore a pricing schedule was not included in the 2023/2024 Schedule of Fees and Charges.

Executives feel the amount is adequate.

COMMENT

Due to the recent purchase of cat traps due to the increase of problem cats, Executive have decided that it was fair to charge a bond for the trap due to previous traps going missing or being damaged.

Council is requested to consider changes to the adopted Fees and Charges as per below table;

<i>Fee Description</i>	Charge Basis	Fees/Charges 23/24	GST Incl.
<i>Bond - Animal Traps (cat trap etc)*</i>	Per hire	\$100	N

**Bond is reimbursed once trap is returned in good condition*

STAKEHOLDER ENGAGEMENT

Shire Staff

Council

Community Consultation survey undertook during advertising.

STATUTORY ENVIRONMENT

In accordance with section 6.16(1) of the *Local Government Act 1995*, the Council may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Section 6.16(3)(b) of the *Local Government Act 1995*, fees and charges may be amended from time to time during a financial year. Absolute majority vote required.

Section 6.17 of the *Local Government Act 1995*, Setting level of fees and charges, in determining the amount of a fee or charge the local government is to consider the provision cost, the community importance and alternative provider pricing of those goods and services.

Section 6.19 of the *Local Government Act 1995*, Local government to give notice of fees and charges.

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

The local government is to give local public notice of the proposed amendments, for a period not less than 7 days, pursuant to Section 6.19 of the Act and Local Government (Administration) Regulations 1996 section 3A.

STRATEGIC IMPLICATIONS

STRATEGIC PRIORITIES	Outcome	Strategy
Environment Our natural environment is preserved for the future	3.2 Conservation of our coast and bush	<ul style="list-style-type: none">• Responsive and high standard of Ranger services

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil at present but \$100 bond ensures that the traps are returned or the Shire recoups some of the cost if the trap is lost, stolen or damaged.

RISK IMPLICATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire would be at risk of poor financial and administration management not having fees and charges or policy in place.	Possible	Moderate	Medium	Accept Officers recommendation

ATTACHMENTS

1. Extract - New Proposed Fee and Charge [↓](#)
2. Advert [↓](#)

OFFICER RECOMMENDATION

That Council adopt the following by absolute majority;

1. The Fees and Charges as per below table and attached (Attachment 1)

<i>Fee Description</i>	<i>Charge Basis</i>	<i>Fees/Charges 23/24</i>	<i>GST Incl.</i>
<i>Bond - Animal Traps (cat trap etc)*</i>	Per hire	\$100	N

**Bond is reimbursed once trap is returned in good condition*

2. Advertise as per attached (Attachment 2)

SHIRE OF COOROW						
SCHEDULE OF FEES AND CHARGES 2023/2024						
Any Statutory Fees are fees imposed by other government agencies and are subject to change without warning Collection of Fees and Charges will be in accordance with Council Policies						
Fee Description	Charge Basis	Fees/Charges 23/24	GST Incl. (Y/N)	Authority to set Fee	GL	
Fines & Penalties		See Infringement		These infringements are fixed by the Bush Fires Act 1954 & Regulations		
Block Slashing - Any Firebreaks/Fire Prevention carried out on behalf of property owners will be charged out at private works rates		Recovery plus 15% administration costs	Y	Council		3030220
Animal Control						
Microchipping of Dogs and Cats - provided by the Shire **	per animal	\$ 50.00	N	Council		3050235
Registration of Cats (initial grant and renewal)	per annum	\$ 20.00	N	Cat Regs 2012		3050221
	3 year period	\$ 42.50	N	Cat Regs 2012		3050221
	lifetime	\$ 100.00	N	Cat Regs 2012		3050221
Concessional annual rate if registered after 31 May up to 31 October	per annum	\$ 10.00	N	Cat Regs 2012		3050221
Application to breed cats	per breeding Cat	\$ 100.00	N	Cat Regs 2012		3050221
Concessional Rates - Eligible Pensioners can claim a 50% discount						
Registration of Dogs						
Dangerous dog (sterilised or unsterilised)	per annum	\$ 50.00	N	Dog Regs 2013		3050221
Unsterilised	per annum	\$ 50.00	N	Dog Regs 2013		3050221
	3 year period	\$ 120.00	N	Dog Regs 2013		3050221
	lifetime	\$ 250.00	N	Dog Regs 2013		3050221
Sterilised	per annum	\$ 20.00	N	Dog Regs 2013		3050221
	3 year period	\$ 42.50	N	Dog Regs 2013		3050221
	lifetime	\$ 100.00	N	Dog Regs 2013		3050221
Concessional Rates - Eligible Pensioners can claim a 50% discount						
Guide dogs		nil	N	Dog Regs 2013		3050221
Dogs used for droving or tending stock		*	N	Dog Regs 2013		3050221
Dogs owned by pensioners		**	N	Dog Regs 2013		3050221
Foxhounds, bona fide kept together in a kennelled pack of >= 10	per pack	\$ 40.00	N	Dog Regs 2013		3050221
Registration after 31 May in any year		**	N	Dog Regs 2013		3050221
Dogs kept in an approved kennel, where not otherwise registered	per establishment	\$ 200.00	N	Dog Regs 2013		3050221
State Emergency Services tracker dogs		\$ 1.00	N	Dog Regs 2013		3050221
* 25% of fee otherwise payable ** 50% of fee otherwise payable						
Seizure & Impounding of Animal		\$ 150.00	N	Council		3050240
Daily Sustenance	per animal	\$ 25.00	Y	Council		3050220
Holding of Animal from outside of the Shire	per day	\$ 50.00	N	Council		3050240
Surrender and/or Destruction of Dog/Cat		\$ 125.00	N	Council		3050222
Hire of Dog Barking Collar	per week	\$ 40.00	N	Council		3050235
Replacement of Dog/Cat Licence Tag		\$ 5.00	N	Council		3050235
Replacement of Dog/Cat Name Tag		\$ 5.00	N	Council		3050235
Application to keep more than 3 dogs	per application	\$ 60.00	N	Council		3050235
Inspection of Register			N	Council		3050235
Certified copy of an entry in the register			N	Council		3050235
Daily Sustenance - Livestock		\$ 30.00	Y	Council		3050220
Impounding of Cattle, Horses, Pigs and the like *		\$ 250.00	N	Council		3050240
Impounding of Sheep, Goats and the like #		\$ 150.00	N	Council		3050240
Bond - Animal Traps (cat trap etc)	per hire	\$ 100.00	N	Council		T500
* with an additional charge of \$2.20 per km for each km that each animal needs to be driven to a pound after the first km plus a daily charge of \$22.00 per day after the first day						
# with an additional charge of \$2 per km for each km that each animal needs to be driven to a pound after the first km plus a daily charge of \$5.00 per day after the first day.						
** WA Contracted Ranger Services - Ranger Services contracted by the Shire of Coorow provides Microchipping Services for \$50.00						
Camping						
Illegal Camping Fines and Penalties		See Infringement				3050340
Impounding Fees - Vehicles						
Impounding of Vehicle Infringement		See Infringement				3050340
Towing Fee*	per km	\$ 3.50	Y	Council		3050340
Impounding of Vehicle includes Administration Fee	per vehicle	\$ 75.00	N	Council		3050340
Holding Fee	per day	\$ 50.00	N	Council		3050340
* Plus any on cost as per a private contractor						
HEALTH						
Coorow Medical Centre						
Professional Hiring of Premises Fee	per day	\$ 45.00	Y	Council		3070435
Treatment of Sewage and Disposal of Effluent and Liquid Waste						
Application Fee for the Approval of an Apparatus		\$ 118.00	N	Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste)		3070420
Issuing Fee for a 'Permit to Use an Apparatus'		\$ 118.00	N	Regulations 1974		3070420
Premises Serving Food						
Food Act Application Fee	per application	\$ 230.00	N	Food Act 2008		3070421
Annual (or part thereof) Surveillance Fee - Low Risk	per premises, per annum	\$ 60.00	N	Council		3070421



PUBLIC NOTICE

NOTICE OF INTENTION TO IMPOSE ADDITIONAL FEES AND CHARGES 2023/2024

In accordance with section 6.19 of the Local Government Act 1995, the Shire of Coorow hereby gives notice of its intention to impose the following fees at its Shire owned Gym based in Coorow and a bond for the use of Animal traps:

<i>Fee Description</i>	<i>Charge Basis</i>	<i>Fees/Charges 23/24</i>	<i>GST Incl.</i>
<i>Gym Usage – one day*</i>	Per day	\$5.00	Y
<i>Gym Usage – seven days*</i>	Week	\$10.00	Y
<i>Gym Membership – month*</i>	Month	\$25.00	Y
<i>Gym Membership – year*</i>	Year	\$275.00	Y
<i>*Plus applicable Key Bond costs</i>			
<i>Bond – Animal Traps (cat trap etc)*</i>	Per hire	\$100	N
<i>*Bond is reimbursed once trap is returned in good condition</i>			

The new Fees and Charges will apply from 01 May 2024.

Submissions by electors or ratepayers, in respect of the proposed fee should be addressed to the Chief Executive Officer, Shire of Coorow PO Box 42, COOROW WA 6515 or via email admin@coorow.wa.gov.au.

Submissions need to be made to Council within seven (7) days of this notice and close at 4pm on 29 April 2024.

MIA MAXFIELD
Chief Executive Officer

Opening Hours 8am-4pm
Phone (08) 9952 0100

Email admin@coorow.wa.gov.au
Website coorow.wa.gov.au

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PO Box 42 Coorow, WA 6515

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