



SHIRE OF
COOROW

ALWAYS IN SEASON

MINUTES

FOR THE

ORDINARY COUNCIL MEETING

HELD ON

WEDNESDAY 15 APRIL 2026

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in this Minutes in which they may have an interest, until such times as they have been advised in writing by Shire staff

NOTICE OF MEETING

PLEASE BE ADVISED THAT THE

ORDINARY COUNCIL MEETING

COMMENCED AT 5:00 PM

WILL BE HELD ON

WEDNESDAY, 15 APRIL 2026

COOROW COUNCIL CHAMBERS



Mia Maxfield

Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information. A written inquiry should be made to the Council giving reasons for seeking the advice or information and how it is proposed to be used.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 SALUTATIONS AND OPENING OF MEETING

The President, President G Sims, welcomed those present and opened the Meeting at 5:05PM.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Shire of Coorow acknowledges the traditional owners of this land – the Yued people, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to elders both past, present and emerging.

1.3 VISITORS

Mr Rod Birch (Managing Director, Catalina Farms)

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 ATTENDANCE

President G Sims

Deputy President G Censi

Councillor D Gericke

Councillor C Hassell

Councillor D Melbin

Councillor L Van Den Heever

Mrs M Maxfield

Chief Executive Officer

Mr K Bean

Manager of Works & Services

Mrs S Atkinson

Deputy Chief Executive Officer

2.2 TABLE OF COUNCILLOR ATTENDANCE

Meetings	Cr Sims	Cr Censi	Cr Gericke	Cr Hannington	Cr Hassell	Cr Melbin	Cr Van Den Heever
October 2025 OCM							N/A
November 2025 Special OCM							

November 2025 OCM							
December 2025 OCM							
January 2026 Special OCM							
February 2026 OCM							
March 2026 OCM							
March 2026 Special OCM							
April 2026 OCM							
May 2026 OCM							
June 2026 OCM							
July 2026 OCM							
August 2026 OCM							
September 2026 OCM							

Legend:

Attended	
Leave of Absence	
Apology	

2.3 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATION

In accordance with regulation 14C (2) of the *Local Government (Administration) Regulations 1996* the Shire President or Council can approve the attendance of a person, not physically present at a meeting of Council or committee, by electronic means. The member must ensure they are in an appropriate location, being private and free from distractions. When a meeting is closed to the public (Behind Closed Doors) in accordance with Section 5.23 of the *Local Government Act 1995* (the Act), members must ensure that the deliberations cannot be observed or overheard by any other person. Attendance of meetings by electronic means is capped at 50% as *per Local Government (Administration) Regulation 14C(3)*.

Nil

2.4 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

2.5 APOLOGIES

Cr Gene Hannington

3 APPLICATIONS FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the Local Government Act 1995, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings. This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

LEAVE OF ABSENCE

RESOLUTION OCM-2026/037

Moved: President G Sims

Seconded: Cr L Van Den Heever

That the Application for Leave of Absence by Councillor D Gericke from 20th May 2026 to 20th May 2026 inclusive be granted.

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority

4 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed. An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Visitor would like to be addressed at the conclusion of the meeting.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 CONFIRMATION OF PREVIOUS MINUTES**RESOLUTION OCM-2026/030**

Moved: Cr G Censi

Seconded: Cr L Van Den Heever

That the minutes of the Ordinary Council Meeting held on Wednesday 18 March 2026 and the Special Council Meeting held on Tuesday 31 March 2026 be confirmed as true and correct.

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority

9 RECOMMENDATIONS AND REPORTS OF COMMITTEES

9.1 MINUTES - LEEMAN GREEN HEAD COMMUNITY RESOURCE CENTRE MEETING

Reporting Officer:	E Wilkin, Governance & Executive Support Officer
Responsible Executive:	S Atkinson, Deputy Chief Executive Officer
File Reference:	ADM0152 V2
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Review: When Council reviews decisions made by officers.

Minutes from the meeting held on the 26th of March 2026 by the Leeman Green Head Community Resource Centre are attached for your review.

ATTACHMENTS**1. 2026-03-26 Approved Minutes** [↓](#)**RESOLUTION OCM-2026/031**

Moved: Cr L Van Den Heever

Seconded: Cr D Gericke

That Council receive the Leeman Green Head Community Resource Centre minutes of the meeting held on the 26th of March 2026 by the Leeman Green Head Community Resource Centre.

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority



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Minutes of the meeting held

Meeting date: 26th March 2026

Meeting Opened: 13:00

Chairperson welcomed new committee members and thanked all the outgoing committee members.

ATTENDANCE

<u>CRC Office Bearers & Committee</u>	<u>Position</u>	<u>Present</u>	<u>Absent / Apology</u>
Brian Rayner	Chairperson	Yes	
Mary Browning	Vice Chairperson	Yes	
Daniel Foale	Secretary	Yes	
Leanne Green	Treasurer	Yes	
Gloria Litchfield	Committee Member	Yes	
Bec Dickinson	Committee Member	Yes	
Prue Wynn	T2T Representative	Yes	

<u>CRC Staff</u>	<u>PRESENT</u>	<u>ABSENT</u>
Penny Dobney	As Required	

Members - Attendees

Nil		
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General Public - Attendees

Samantha Atkinson (Shire)		Apology
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Conflict of Interest Declaration:

Nil

Minutes of the previous meeting:

Minutes have been forwarded to the committee previously. **Read and Accepted**
 Moved: Mary Browning
 Seconded: Daniel Foale



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Matters arising from the previous minutes:

Laptop organised for Leanne so she can continue working whilst away.
Wallis Computers – Quotes have been accepted and work underway. Server Migration to cloud completed. All PC's that are being updated have been updated. New PC WS32 installed in Managers Office. WS24 replaced by WS29 (Penny's old one)
Margie requested blue metal to help with puddles out the front – Carpark has been graded since tree removed – see what happens when it rains. – Danny checked last rain and no obvious puddles, This can now come off the minutes.
Xmas Party Completed, review to be compiled and sent to committee members and staff.
Health Check Report update, Recommendation 3 – need budget for 25/26 financial year.
Recommendation 4 – need to implement monthly profit and loss statement as per recommendations, Other Recommendations will be discussed / implemented as needed in the future.
Danny is Public Officer for ATO still needs to be registered for BAS submission. On going.
Staff Uniforms – sent away for embroidery – now received
Gazebo – parts arrived to be put together
Front room for GP – no further update
SIN update – some advertising money is coming in, not all invoices have been sent out as yet, work in progress
Easter Fair update (Manager)
DPIRD Reports (Manager)
Cleaner position advertised
Fridge Magnets arrived sale price \$3.00 to be recorded separately
Information kit review – issued to all committee members.
Bay Glass front door lock, if can't get suitable lock will grind out to make it better.
White ant infested front fence – not white ants just rotted. Q. When was last pest control done. Fence to be repaired.
Secretary to check when last pest control done.

Manager's Report:

International Women's Day Luncheon was a success with a profit of \$316.97.
Would like to do International Men's Day in November.
Thursday April 2nd. Can we have a volunteer to man the CRC While Penny and Claire go to the shire for the key to rec centre and to measure up for the stall holders and let the Primary School put up their art work. – Danny volunteered.
We have the Easter Fair coming up on April 5th. Claire and Penny might need help. Louise Brian and Danny well be there.
Are we closed Easter Tuesday – No, it's not a WA public holiday.
Colour run is coming up April 11th. Will definitely need help that day. Any different ideas for the obstacle course? Brian has a blue drum he will drop off, Danny has beams suitable for walking over. Black plastic slide, hurdles, tyres, pool noodles, inflatable tubes, balance beam etc. Hopefully the Fire brigade will bring a truck.
Question was raised is it going to be a fund raiser. Not at this stage, we will see how it goes.
Should cover one of our DPIRD outcomes.
Anzac Day 25th April, will need volunteer help with the breakfast. Danny and Louise will be at the dawn service.
Can we have a Mother's Day raffle? – Yes, Danny expressed concern that we ask the local businesses for donations regularly and we may need to start looking further afield.
Penny would like to introduce an Art Space Class on Fridays. If this is going to be a regular event the person running it would need to be a member. Danny to check if Lorraine Malone is a member – No she is not. Put it out there and see what support is out there.
Introducing "Close the Loop Printer Cartridge and Battery Recycle program at the LGHCRC.



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Lottery West grants. Penny and Danny reported on the meeting with the Lottery West grant committee ladies. All grants will take 4 months for approval and they are open all the time. The minimum grant is \$3000 dollars. Lottery West indicated they would support a grant for a shed on the side of T2T building up to 30%. Danny to start ball rolling to see if it can be done.

Bright Energy grant maximum \$5000. The committee discussed what we should include on the grant request. Replace screws on roof first then furniture. Danny to organise quotes for the screws ASAP.

North Midlands Project is having a stronger together meeting in Coorow Thursday April 9th. I think it would be good for both Claire and I (Penny) to attend.

Did we have success for insurance for the proposed Men's Shed train. No, if we ran it we would be on our own. Not a good idea to do this without insurance.

Lock box has been installed near meter.

Correspondence In & Out:

Correspondence In

Invoices

In:

2026-02-17 – RBC Rural

2026-02-18 – Water Authority T2T

2026-02-18 – Aust Post

2026-02-20 – Water Authority CRC

2026-02-24 – Synergy

2026-02-24 – Synergy T2T Credit

2026-03-03 – Summit Invoice – change in costs of handpiece rentals, Claire looking into it.

2026-03-07 – Team Global Express

2026-03-10 – PFD Invoice

2026-03-20 – DPIRD Traineeship invoice – Danny described conversation with Kelly Underwood about getting this written off, She stated it is not likely to happen as it would have to go to the minister. We knew this was outstanding when we took over but thought it was \$29,000 so it is pretty good we got it down to this level.

2026-03-23 – Australian Audit – We knew this invoice of \$4840.00 was coming and is due end of March

2026-03-24 – Odeon Solutions – Danny spoke to Ebony Mair about getting the CRC valued as per the auditor's recommendation and she advised this is a good company to use. We originally tried to get it done as a desk top exercise (cheaper) as they did previous valuation in 2021, but the Auditors said no, it needs a site visit. Quote is \$2750.00. Contact Ebony to check if Ian Kelly can do the valuation before we accept the quote. Danny to advise outcome.

Out:

General Correspondence

In:

2026-02-17- CRC has passed the Services Australia branding check up

2026-02-17- Summit-\$66 charge for number range has been cancelled and will reflect in the March invoice

2026-02-18 – Wallis Computers, order record x 2

2026-02-18 – CRC Support – Traineeship grant changes x 2

2026-02-18 – Acnode – Depreciation Schedule

2026-02-19 – Dementia Australia – News and View

2026-02-20 - Ricoh- spare printer toners ordered and recieved

2026-02-23 – Summit payment receipt



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2026-02-23 – Aust Audit – Financial Report plus others
 2026-02-24 – Leeman Primary School Grant Acquittal
 2026-02-26 – Ricoh – emails sorting out double payments
 2026-02-26 – Wallis – Ticket completed WS27 to cloud
 2026-02-26 – Thomas Tree Lopping – remittance
 2026-02-27 – Wallis – Ticket completed WS29 to cloud
 2026-03-03 – Oracle Group – request for info
 2026-03-03 – Bendigo Bank – Int Women's Day sponsorship request for invoice
 2026-03-03 – Synergy – Tools and support (if payment extension required)
 2026-03-03 – Wallis – new ticket created PDF's
 2026-03-03 – Wallis – reply to Penny problems with data migration, did not print as previously printed
 2026-03-03 – Wallis – assigned David to PDF ticket
 2026-03-03 – Wallis – PDF ticket info
 2026-03-03 – Wallis – More problems with Penny's PC – Tauseef sorting
 2026-03-04 – Adobe Pro quote
 2026-03-05 – Wallis – Future update WS32 (Penny's new PC)
 2026-03-06 – Reply to Claire advising WS32 upgraded and LP31 completed
 2026-03-09 – Wallis – request for any issues after cloud migration and site visit advice
 2026-03-10 – Ricoh – more double invoice stuff
 2026-03-10 – Aussie Broadband support email address change
 2026-03-11 – Aust Audit – chasing signed docs
 2026-03-11 – ATO – SBSCH payment processed
 2026-03-11 – Wallis – request for feedback
 2026-03-12 – Shire of Coorow – request to include AGM minutes in next council meeting (approved DF & BR)
 2026-03-15 – DPIRD, Kellie Edwards, Traineeship acquittal x 2
 2026-03-17 – DPIRD, Kellie Edwards, Traineeship acquittal
 2026-03-16 – Central Tafe – Laila Traineeship closure form
 2026-03-16 – Ricoh more on double payment – delay in processing
 2026-03-17 – DPIRD Submission rec'd notification x 2
 2026-03-17 – Wallis – Request for feedback PDF Issues WS27
 2026-03-23 – Opteon Solutions reply re: valuation required by auditor
 2026-03-23 – Opteon Solutions what type of valuation? Forwarded to Sabinaya at Aust Audit
 2026-03-23 – Aust Audit info on what type of valuation
 2026-03-24 – Aust Audit clarification of what type of valuation
 2026-03-24 – Odeon Solutions valuation quote
 2026-03-25 – Wallis – quote to clean drives

Out:

2026-02-25 ATO letter
 2026-02-17 – DPIRD Traineeship acquittal re-submitted
 2026-03-03 – Wallis – sort out PDF's on WS27
 2026-03-04 – NAAPT – Network Infrastructure Project completed Questionnaire
 2026-03-03 – Ricoh – double payment information
 2026-03-12 – DPIRD Traineeship acquittal submitted
 2026-03-16 – Ricoh – request for update on double payments
 2026-03-17 – DPIRD EOFY Reports & AGM Minutes
 2026-03-17 – Wallis, feedback PDF's not all opening as should
 2026-03-17 – Samantha Atkinson, minutes and invite to attend committee meetings.
 2026-03-18 – Oracle Group – answer to request for information
 2026-03-18 – Wallis and committee – urgent request for laptop configuration change so laptop can be used remotely.
 2026-03-18 – Summit – Queried March Invoice as 4x extensions charged \$34.95 ea instead of agreed \$10ea
 2026-03-23 – Wallis advice concerning Adobe Pro Licences
 2026-03-23 – Odeon Solutions – agreed for remote valuation
 2026-03-23 – Aust Audit – request for what type of valuation do they want



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- 2026-03-23 – Odeon Solutions – what type of valuation
- 2026-03-23 – Aust Audit – signed EOFY docs sent
- 2026-03-24 – Aust Audit – clarification for desk top valuation
- 2026-03-24 – Odeon Solutions advice of type of valuation that is acceptable for auditors

Danny described Wallis computers ongoing work and the discovery that the public computers logged into the old server and were not stand alone as expected. Wallis is looking at solutions and will advise later. Meanwhile public computers can't be used. Went through Wallis quotes 11 hard drives & 2 Adobe Pro licenses (\$900.00) on Reception and Managers PC's – Moved By Leanne seconded by Prue – carried

Danny also stated that the updates did not go as smoothly as Wallis thought they would. They have had to reinstall office a few times. We don't appear to have been charged for this. Leanne described about Ricoh invoices.

New Memberships: -

NAME	MEMBERSHIP TYPE	NOMINATION MEMBER	LOCATION	COMMITTEE DECISION		INCORRECT OR INCOMPLETE APPLICATION
				YES	NO	
Brad Spiers	Senior	Daniel Foale	Leeman	Yes		
Helen Spiers	Senior	Daniel Foale	Leeman	Yes		
Stephen Small	CRC volunteer	Daniel Foale	Leeman	Yes		
Bruce James	Senior	Daniel Foale	Leeman	Yes		
Bev Kenworthy	Senior	Jen Griffiths	Green Head	Yes		
William Kenworthy	Senior	Jen Griffiths	Green Head	Yes		

All committee members were in favour of accepting these members.

Membership letters to be sent to all new members complete with copy of constitution. This is a requirement of the associations act.

Treasurers Report:

Tabled by Leanne Green

Moved: Daniel Foale
Seconded: Gloria Litchfield

T2T Report:

Need to know how much T2T have for grants so we can advertise for grants.
We usually advertise in April and give them out in May.
Danny advised that some of the old grants have not been acquitted yet.
355 walk-ins this month's so down a bit.
We have had too many clothes coming in so car loads have been going to Good Samaritans in Geraldton for them to distribute. People must be cleaning out their wardrobes.
We have lost Diane who was sorting out the clothes as she has family issues. She is off for a while.
Gloria is still having radiation therapy so she is away for 5 weeks.



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Sue has been away as she and Rex have medical issues
We have been a bit short staffed
Prue will be away for about a month from the 9th. Alice will cover.
Can we put something in the SIN for volunteers to help at T2T
T2T will be closed Easter Friday and open for the Easter Fair.

Moved by Bec

General Business:

Mary – the lock. Need the office chairs. We should get some stackable chairs so we don't have to hire them from the shire. Mary to look into 20 to 40 stackable chairs. The CRC could make money hiring them out.

There used to be a sign out the front can we get it replaced. Could we include the I (information) logo on it. Can we put a blackboard out front to advertise. We need to come up with design. Danny to speak to Jurien signs – carried

Can we do something about the playground at the foreshore? We know it's the shires property. We are going to have ask the shire. It should be the shires responsibility. The CRC should write to the shire. DF will talk to Samantha before letter is sent.

Prue - nil

Bec – nil

Gloria – nil

Brian is hopeful we could get more support from the community as everything we have tried so far has worked out. More discussion was held on furniture. Office chairs \$169 each. We need to do the roof screws first. We will check get the quote is for the roof then add furniture up to \$5000 and apply for the Bright Energy grant. All in favour

Danny –

Anzac Day – had first meeting yesterday. Chairs, PA system and park has all been booked. We need someone from the CRC to lay the wreath on the LGHCRC's behalf. Danny can't do it as he is MC again. Louise did it last year and is willing to do the lost souls again this year but not the CRC wreath. It should be a committee person. Many of the committee will be away. If Bec can't do it Gloria will do it. Danny is MC again, Glenda is heavily involved again and Mich is doing the speech.

Danny is to speak to Samantha (from the shire) as we need a representative from the shire. International Women's Day went really well and I believe it should be an annual event. As well as the Men's one. Danny explained the background to the report he sent out to alleviate concerns that the committee had little say in it. Danny introduced Harmony Week and said we did not have time to organise anything for this year. It is a busy time for the CRC and do we need to put this in as part of our calendar of events. Only if it is necessary for an outcome for DPIRD.

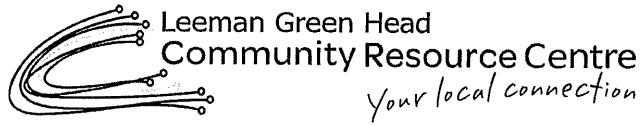
Danny tabled changes to the constitution as per the AGM – committee accepted all the changes. Moved – Gloria, Seconded - Mary

One reply to date for the cleaner's position – not closed yet. (9th April)

Danny will compile results from Xmas part review and send out to committee members.

NEXT MEETING COMMITTEE MEETING TO BE HELD:

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Date – 23rd April 2026

Time – 13.00

Who will be available by phone, Bec – no, Mary – Yes, Prue – maybe but Alice in place. We will have enough for a quorum. Anyone not available, please let Danny know.

Can will hold another mosaic weekend? yes, later in the year. Gaynor could possibly run it.

To be investigated when. Plenty of stuff still there.

MEETING CLOSED: - 14:18

42. Notice of committee meetings

- (1) Notice of each committee meeting must be given to each committee member at least 48 hours before the time of the meeting.
- (2) The notice must state the date, time and place of the meeting and must describe the general nature of the business to be conducted at the meeting.
- (3) Unless subrule (4) applies, the only business that may be conducted at the meeting is the business described in the notice.
- (4) Urgent business that has not been described in the notice may be conducted at the meeting if the committee members at the meeting unanimously agree to treat that business as urgent.

Approved

A handwritten signature in black ink, appearing to read 'Brian Rayner', is written over the printed name.

Brian Rayner

8/04/2026

10 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

11 REPORTS**11.1 CHIEF EXECUTIVE OFFICER****11.1.1 SHIRE QUICK GRANT PROGRAM**

Reporting Officer:	S Atkinson, Deputy Chief Executive Officer
Responsible Executive:	M Maxfield, Chief Executive Officer
File Reference:	ADM0297
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Review: When Council reviews decisions made by officers.

REPORT PURPOSE

For Council to consider the Quick Grants application of:

- \$500 to Leeman Bowling Club towards the catering of their 38th Leeman Gateway to the North Carnival.

BACKGROUND

As part of the Shire Donations to Community Groups Scheme in the 2025/2026 Annual Budget, an allocation has been made available to support local community initiatives. Funding is offered through two streams:

- Quick Grants – up to \$500, available year-round for small community projects and activities.
- Community Grants – up to \$5,000, offered annually around March.

At 31 March 2026 the Council have supported five Quick Grant application with total amount of \$2,500, please see the list below,

No	Community Groups	Projects / Program	Shire Contribution
1	Green Head Men's Shed	Remembrance Day service in Green Head	\$500
2	Coorow Sundowner Committee	Coorow Community Sundowner event	\$500
3	Green Head Community Association	Senior Christmas Party	\$500
4	Leeman Green Head Community Resource Centre	Christmas Party 2025	\$500
5	Green Head Bowling Club	Welcome Day 2026	\$500
TOTAL			2,500

COMMENT

A summary of the application as follows:

No	Organisation/ Community Group	Amount Requested	Project /Program	Total Project	Previous Funding	Comment
1	Leeman Bowling Club	\$500	38th Leeman Gateway to the North Carnival	\$2,050	2024/2025 \$500	This event will attract 160 bowlers for their mixed competitions. The \$500 will be a helpfully contribution towards the costs of catering for this 3-day event.

STAKEHOLDER ENGAGEMENT

The Shire have actively consulted with the community group on this program.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Allocated in 2025/2026 Shire Annual Budget as part of the Shire Donations to Community Groups Program.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Allocated in 2025/2026 Shire Annual Budget as part of the Quick Grant Program.

RISK IMPLICATIONS

Nil

ATTACHMENTS

1. Leeman Bowling Club Quick Grant Application [↓](#)

RESOLUTION OCM-2026/038

Moved: Cr G Censi

Seconded: Cr C Hassell

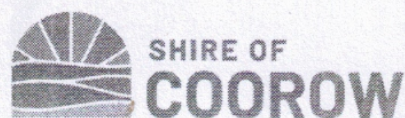
For Council to consider the Quick Grants application of:

- \$500 to Leeman Bowling Club towards the catering of their 38th Leeman Gateway to the North Carnival.

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority



SHIRE OF COOROW

COMMUNITY QUICK GRANT PROGRAM

Coorow Administration Centre
22-26 Main Street, Coorow WA 6515
Email: admin@coorow.wa.gov.au

Leeman Administration Centre
20 Morcombe Road, Leeman WA 6514
Phone: (08) 9952 0100

Application Form

Section A: APPLICANTS DETAILS

Organisation Name:	Leeman Bowling Club		
Is your organisation not- for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is your organisation incorporated? (Please attach your Certificate of Incorporation)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your Organisation Background? (Aims, Numbers of Member, History)	38 members. Providing bowling social or competition		
Do you have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section B: CONTACT DETAILS

Name of Applicant:	Neil Rowles				
Position:	Secretary				
Address:	Rudducks	Suburb:	Leeman	Postcode:	6514
Postal Address:	PO Box 30	Suburb:	Leeman	Postcode:	6514
Mobile Number:	0419771437	Work:	-		
Email Address:	leemanbowls@gmail.com	Website:	-		

Section C: AUSPICING ORGANISATION DETAILS (Provide if your corporation is not incorporated.)

Organisation name:					
Contact Name:					
Position:					
Address:		Suburb:		Postcode:	
Postal Address:		Suburb:		Postcode:	
Mobile Number:		Work:			
Email Address:		Website:			

***Please attach a copy of Certificate of Incorporation for the Auspicing agency.**

Section D: PAYMENT INFORMATION

Please complete the information below in relation to your organisation or the organisation who is auspicing your application if you are not incorporated.

Does your organisation/group have an Australian Business Number (ABN)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide your Australian Business Number (ABN)? If no, please complete and attach a copy of the Statement by Supplier form.	25 234 722 687	
Is the organisation/group registered for Goods and Services Tax (GST)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Payment Details

ACCOUNT NAME	BSB	ACCOUNT NUMBER
Leeman Bowling Club.	633 000	149561383



SHIRE OF COOROW

SHIRE OF COOROW
COMMUNITY QUICK GRANT PROGRAM

Coorow Administration Centre
22-28 Main Street, Coorow WA 6515
Email: admin@coorow.wa.gov.au

Leeman Administration Centre
20 Morcombe Road, Leeman WA 6514
Phone: (08) 9952 0100

Section E: PROJECT DETAILS

Project/Activity Name: 38th Leeman Gateway To the North Carnival.

Project Location:
Leeman Bowling Club.

Who owns or controls the location where the project is to be located:
Shire of Coorow.

Project/Activity Description (type, objectives, expected outcomes, proposed actions / purchases. You are welcome to attach additional pages, or your project plan, should there be insufficient space):
Contribution towards catering costs for the 3 day event
3 day carnival. attracting 160 bowlers for mixed competition

Expected Project Commencement Date	<u>18th MAY</u>	Expected Project Completion Date	<u>20th MAY</u>
------------------------------------	-----------------	----------------------------------	-----------------

Are you working with any other community groups or businesses in delivery of this project / event? Yes No

How will the community get benefit from your project/activity?
Both caravan Parks in Leeman and Greenhead. booked out
Accommodation outlets booked
Food and fuel outlets.

Does your event require any licenses, permits and approvals?
If yes, have you already applied for these?
No
Bowls WA. sanctioned event.

*Please attach copies of these applications.

Section F: PROMOTION

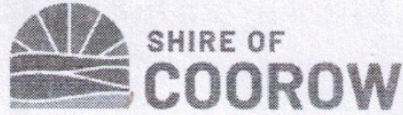
How will you acknowledge the Shires contribution?
Daily recognition, Table displays of sponsors, social media and
Snag island News.

Section G: BUDGET

Please attach written quotes for the works/services you are proposing. **INCLUDE GST** in the costing.

Total Project / Activities Cost	<u>Catering</u>	\$	<u>500</u>
Amount requested from Council		\$	<u>500</u>
Do you require any in-kind support component from Council?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Has your organisation/group received financial support from Council in the past?
If yes, provide details of when and how much?
2025 and past years \$500 towards catering costs



SHIRE OF COOROW

COMMUNITY QUICK GRANT PROGRAM

Coorow Administration Centre 22-26 Main Street, Coorow WA 6515
 Leeman Administration Centre 20 Morcombe Road, Leeman WA 6514
 Email: admin@coorow.wa.gov.au Phone: (08) 9952 0100

Breakdown of Costs

Budget Item	Shire Community Grant	Other Cash or Grants (optional)	Source In-kind Support	Shire In-kind Support Requested
What the funding is to be spent on.	Proposed grant expenditure from the Shire of Coorow Quick Grant Program only.	Any other cash income anticipated for this project from the applicant and/or project partners.	An estimated dollar value of the in-kind support for the project from the applicant and/or project partners (Hours @ \$25).	List of any In-kind support and if this is confirmed or unconfirmed with the Shire.
Catering	\$500	Iluka resources \$600 requested. \$200 Leeman Country & Sporting Club.	Leeman Bowling Club Members 10hrs per day \$750 Volunteering.	Shire is welcome to open the event. Monday 18th 8.45 AM. or Closing the event Wednesday 20th @ 1730 hrs
TOTAL				

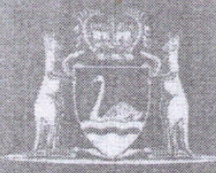
Section H: DECLARATION

I hereby declare that the information supplied on behalf of the named organisation is correct. I consent to the Shire of Coorow collecting the personal contact details provided in this application. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000. I also declare that I have read the Shire of Coorow Community Grants Program Guidelines and agree to comply with the provisions included.

Applicant's Signature:	Date: 24/3/26
Applicant's Name: Neil Rowles	
Position in Organisation/Group: Secretary	
Name of Organisation/Group: Leeman Bowling Club (Inc)	
Witness' Signature:	Date: 24/3/26
Witness' Name: RAY LEWIS	

Submit Applications to:	Chief Executive Officer Shire of Coorow PO Box 42 COOROW WA 6515 or, cdo@coorow.wa.gov.au
For more information contact:	Ayu Muftidhati on 9952 0100 or cdo@coorow.wa.gov.au

I certify that this is a true copy of the original document. Dated 17-04-2023 *Blake*



Government of Western Australia
Department of Mines, Industry Regulation and Safety
Consumer Protection

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A1012018U

Replacement Certificate of Incorporation

This is to certify that

THE LEEMAN LAWN BOWLS CLUB (INC)

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
twentieth day of January 2005

Patricia Blake
Commissioner for Consumer Protection

This replacement certificate is issued on the 17/04/2023

CERTIFICATE

11.1.2 GRANTS REVIEW - POLICY

Reporting Officer:	E Wilkin, Governance & Executive Support Officer
Responsible Executive:	M Maxfield, Chief Executive Officer
File Reference:	
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Executive: The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE

To consider a formal policy regarding the provision of grants to the community for Youth Development, Community Quick Grants and higher value Community Grants

BACKGROUND

At the briefing session at the March Ordinary Meeting the Council was presented a draft policy framework for a Community Grants program. The draft was to provide an ongoing stream for both small and larger grants to members of the community and community groups. The grants are for residents of the Shire of Coorow and local community groups.

The Acting CEO requested any comments to be forwarded to him so the framework could be made to best suit the expectations of the Council. The Acting CEO received four comments of which were not fussed as to who approves the smaller grants and two preferred that the Council approves the youth and quick grants.

The Acting CEO has produced the policy with reference to the CEO or Acting CEO having the delegation to approve however the Council can change this as part of its deliberations on the policy.

COMMENT

Given the small value attached to the Quick Grants and the Youth Development Grants it was thought that these were appropriate for the CEO to approve up to an agreed overall total of say \$5,000 and that any grants requested that breached that limit would then be referred to the Council. The total of the grant pool is immaterial with regard to Council's reporting framework and it was thought that the Council would be advised of the successful grants and their purposes through the meeting reporting processes.

The Council would retain the oversight and approval of the community grants which range from \$500 and \$5,000 excl GST.

STAKEHOLDER ENGAGEMENT

Shire of Coorow Councillors

STATUTORY ENVIRONMENT

Local Government Act 1995 s2.7. Role of council Part 3 – Functions of local governments

STRATEGIC IMPLICATIONS

A Sense of Community We belong to ourselves and to our community. There is a strong sense of community pride and identity.

Policy Objective

The Community Grants Policy aims to formalise support arrangements with the community by enabling a grant program that is flexible and agile to ensure maximum community benefit. The Community Grants Policy is also designed to replace the budget submission process for small requests.

POLICY IMPLICATIONS

This policy is a new policy

FINANCIAL IMPLICATIONS

Nil

This Policy applies to Shire of Coorow staff and/or Councillors responsible for administering the Community Grants program.

RISK IMPLICATIONS

Community Grant Funding

Council will, as part of its annual budget deliberations, set aside funds for the provision of Community Grants. The grants will be available to community groups and individuals. There are no known risks with this recommendation.

Funding can be approved through two streams;

Youth Development Grant and Quick Grants (\$500 Maximum Excl GST)

ATTACHMENTS

The Youth Development Grant Program is a grant designed for individuals aged 18 and under, offering financial assistance for initiatives that enhance their development of leadership skills, and contribute to community progress. Applicants can request up to \$500 per application, and the grant is accessible year-round. To be considered, applications must be submitted at least

1. Community Grant Policy

RESOLUTION

OCM 2026/039
Moved: Cr D Melhin
Seconded: Cr D Gericke

That Council:

The Quick Grant Program provides funding of up to \$500 for community groups and not-for-profits, specifically for small, spontaneously planned projects and initiatives. The allocated funding for the program is \$5,000, supporting approximately 16 applications per financial year. Applications are accepted year-round and should be submitted at least 4 weeks before the scheduled event or program. These grants could include local sporting or community groups seeking assistance for fund raising events, celebratory events or small equipment purchases.

1. Adopt the attached Grants Policy

In Favour:

Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melhin and Cr J Van Den Heever

Against:

Nil
These small grants are designed to be flexible and respond to applications quickly. Council authorises the Chief Executive Officer (or acting) to approve small grants on Council's behalf unless the Chief Executive Officer (or acting) deems it more appropriate for the Council to determine the application.

CARRIED 6/0
Simple Majority

The Chief Executive Officer can only approve grants up to a certain value as budgeted by Council during annual budget deliberations.

Selection Criteria for Youth and Quick Grants

- Applicants must reside in the Shire of Coorow
- Youth grants can cover program costs or accommodation and travel to development opportunities assessed to be leadership or community benefit based by the Chief Executive Officer.

- Quick Grant applications must be from residents or organisations within the Shire of Coorow.
- Can be a contribution to a small local event, celebratory or fund raising for a local group.
- Only one grant per year per applicant or organisation.
- Must be for the current financial year unless otherwise agreed.
- Funds to be acquitted via a simple expense report and copy invoices or receipts.
- Cannot be specifically used for alcohol or interstate or overseas travel (unless representing WA or Australia at a recognised national or international level).

Community Grants (\$500 to \$5,000 Excl GST)

The Shire recognises the pivotal role played by community groups and not-for-profit organisations in enhancing our community's fabric through their valued programs, events, and initiatives. The Shire is committed to offering both financial and non-financial support to empower these entities in delivering activities that positively impact the quality of life in our local government area. The funding extended is considered a Shire contribution toward the delivery of an event or project. Eligible organisations and activities may receive a grant of up to \$5,000 (ex GST) per year, subject to funding availability.

This grant opportunity is open for applications from March to May, specifically for activities within the financial year (July to June). These grants would be the subject of greater scrutiny where financial information is required from the applicant to demonstrate the need for assistance.

Community grants are designed to ensure maximum impact for the community, however with a larger value, there is more scrutiny and expectation placed on these compared to small grants.

Community Grants will be open for consideration in the following year's annual budget. Applications will open the first week of March each year and close the final week of May in that year. Council will then deliberate on which projects to fund through its budget workshops, with a final decision to be made by Council when adopting the annual budget.

Selection Criteria for Community Grants

Each grant will be assessed against the following selection criteria. This is to ensure fairness between applicants and that the grant is meeting the objective of this policy.

1. Demonstrated community need for the project / application.
2. Broad and diverse target group for the project / application.
3. Capacity within the group to successfully undertake the project / requirements in the application.
4. Does the project / application represent value for money?
5. Where incorporated community or sporting groups have own source funds available, a financial statement detailing the groups financial position, the proposed application of its own source funds, and a statement as to why those funds cannot be used for the proposed project or event should be provided.
6. Other fundraising activities for the event or project is encouraged as is grantee contribution and will be well received through the assessment process.

Ineligible items / projects

Unless otherwise decided by Council, the following will not be considered for funding as part of this Policy.

1. Projects / applications that have already commenced (funding cannot be retrospective).
2. Projects / applications that are not based within the Shire of Coorow.
3. Projects / applications that duplicate an existing or similar project / service within the community.
4. Projects / applications that benefits an individual.
5. Alcohol.
6. Contributions to interstate or overseas travel.
7. Rates, rent or other costs directly associated with tenancy of a building (requests of this nature should be considered separately to this Policy).

Ineligible applicants

Unless otherwise decided by Council, applications from the following list will not be considered for funding as part of this Policy A body or group that is not based in the Shire of Coorow.

1. An individual or group not directly affiliated with a local community group (unless the funding is for a person representing Western Australia or Australia in any competition).
2. A commercial, for profit organisation.
3. A body that has not provided their acquittal from any previous grant issued under this Policy at the time of application.
4. A body or group that has received funding through this Policy during the financial year the application is received for.

Administration of the Community Grants Policy

- Where a grant approved under this Policy is dependent upon funding from an outside source (e.g. CSRFF, Lotterywest etc.), and that funding application is unsuccessful, the grant is deemed to not be successful.
- Where external funding as provided for in point 1 above is successful, the grant approved (amount) under this Policy shall be paid to the applicant on receipt of, and up to the value of, paid invoices, statements or receipts.
- Where external funding as provided for in point 2 is successful, however to a lower amount than requested, the applicant must demonstrate its ability to meet the funding shortfall to the party that approved it (Chief Executive Officer in the case of a small grant and Council in the case of a Community Grant). In such circumstances, the party that approved the grant will reassess the viability of the project / application and may, if viability is not substantiated, revoke approval of the grant.

- Where a grant approved under this Policy is not claimed by the next 31 May, and the applicant has failed to provide an explanation and failed to request for those funds to be carried forward, approval of the grant is deemed to be revoked. Applicants subject to this section will not be eligible to reapply for the same grant.
- Where applications are made outside of the deadline of receipt of applications, they will be declined and applicants will be advised accordingly.

Acquittal of Grants

Recipients will be required to acquit funding received from the Shire of Coorow. This is to ensure that funds are being spent in the way that they are intended.

Acquittal documents should be completed and submitted within 90 days of project completion.

For the Quick Grants or Youth Grants the acquittal can be as simple as a receipt or a copy of a tax invoice or a list of invoices or receipts with copies to the value of the grant.

For Community Grants it would be expected that a list of invoices (with copies provided) detailing the eligible expenditure. A short report detailing the outcomes of the funded project would also be expected.

Failure of a grant recipient to submit an acquittal, or spending grant money outside of its intended purpose, may make that recipient ineligible to receive future funding.

11.2 DEPUTY CHIEF EXECUTIVE OFFICER**11.2.1 LIST OF PAYMENTS MADE FROM THE MUNICIPAL FUND FOR THE MONTH OF MARCH 2026**

Reporting Officer:	N Burley, Finance Officer - Accounts
Responsible Executive:	S Atkinson, Deputy Chief Executive Officer
File Reference:	ADM0652
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Review: When Council reviews decisions made by officers.

REPORT PURPOSE

For Council to accept the list of accounts paid since the last list was prepared.

BACKGROUND

The Chief Executive Officer has been delegated authority to make payments from the Municipal account. The Local Government (Financial Management) Regulations 1996 require a list of payments made under delegated authority to be prepared each month and presented to the next ordinary meeting of Council following the preparation of the list.

COMMENT

The list has been prepared showing payments made under delegation during the month of March 2026.

STAKEHOLDER ENGAGEMENT

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996
-s13 List of accounts

STRATEGIC IMPLICATIONS

STRATEGIC PRIORITIES	Outcome	Strategy
4. Civic Leadership	4.3 Skilled and well supported team	<ul style="list-style-type: none"> External audits and reviews confirm compliance to

<p>Leadership that provides strategic direction for the community, supported by efficient and effective service delivery.</p>		<p>ensure governance policies and procedures are in accordance with legislative requirements</p>
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POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
<p>Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.</p>	<p>Rare</p>	<p>Minor</p>	<p>Low</p>	<p>Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles. This review process should help to ensure that payments are always made under the correct authority</p>

ATTACHMENTS

1. List of Accounts paid from Municipal Fund March 2026 [↓](#)

RESOLUTION OCM-2026/034

Moved: Cr L Van Den Heever

Seconded: Cr G Censi

That Council notes

1. That the list of accounts paid under delegated authority for the month of March 2026 as presented be accepted.

EFTs	<u>EFT23556 – EFT23676</u>	\$391,363.29
Cheques	57 - 59	\$511.25
Payroll DD's	11/03/2026, 25/03/2026	\$207,134.92
Direct Debits	DD32980.1, DD32940.2, DD32940.1, DD32984.1	\$17,545.13
	TOTAL	\$616,554.59

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority

List of Accounts paid from Municipal Funds - March 2026

Chq/EFT	Date	Name	Amount
EFT23556	06/03/2026	CORSIGN WA PTY LTD	\$ 2,032.80
EFT23557	06/03/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	\$ 215.28
EFT23558	06/03/2026	NAPA AUTO PARTS	\$ 795.08
EFT23559	06/03/2026	PHHM HOLDINGS PTY LTD T/A COOROW AG	\$ 2,163.04
EFT23560	06/03/2026	BRANDWORX	\$ 925.11
EFT23561	06/03/2026	TRUCKLINE GERALDTON	\$ 235.91
EFT23562	06/03/2026	THREE SPRINGS MEDICAL CENTRE	\$ 308.00
EFT23563	06/03/2026	WORK HEALTH PROFESSIONALS PTY LTD	\$ 5,146.80
EFT23564	06/03/2026	MAXIMUM IMPACT	\$ 137.50
EFT23565	06/03/2026	MD MAINTENANCE & GLASS	\$ 731.50
EFT23566	06/03/2026	FEGAN BUILDING SURVEYING	\$ 1,870.00
EFT23567	06/03/2026	WA CONTRACT RANGER SERVICES PTY LTD	\$ 10,502.25
EFT23568	06/03/2026	JURIEN BAY MEDICAL CENTRE	\$ 148.50
EFT23569	06/03/2026	GLH PLUMBING AND GAS	\$ 2,666.10
EFT23570	06/03/2026	FILTERS PLUS WA	\$ 613.82
EFT23571	06/03/2026	BRUCE ROCK ENGINEERING	\$ 2,041.31
EFT23572	06/03/2026	Northstar Asset Trust T/A Artistralia	\$ 385.00
EFT23573	06/03/2026	JOHNATHAN GIBSON	\$ 201.24
EFT23574	06/03/2026	QHSE INTEGRATED SOLUTIONS PTY LTD (T/A SKYTRUST)	\$ 493.90
EFT23575	06/03/2026	CHRISTEL VAN DEN HEEVER	\$ 118.60
EFT23576	06/03/2026	FAMILY SHOPPING CTR - KEENE & YULI ENTERPRISES PTY LTD	\$ 837.20
EFT23577	06/03/2026	AUSTRALIA POST LPO CW - KEENE & YULI ENTERPRISES PTY LTD	\$ 113.12
EFT23578	06/03/2026	HALSALL & ASSOCIATES PTY LTD	\$ 7,425.00
EFT23579	06/03/2026	INTEGRATED ICT (MARKET CREATIONS TECHNOLOGY PTY LTD)	\$ 6,889.45
EFT23580	06/03/2026	JULIE GREEN	\$ 90.00
EFT23581	06/03/2026	CODE RESEARCH PTY LTD T/A PWD	\$ 752.40
EFT23582	06/03/2026	THE PACIFIC GROUP PTY LTD - GREEN HEAD GENERAL STORE	\$ 273.09
EFT23583	06/03/2026	CHIVAS ENTERPRISES T/A MAYDAY RENTAL	\$ 5,720.00
EFT23584	06/03/2026	GARY JAMES WRIGHT	\$ 500.00
EFT23585	06/03/2026	PAUL STEPHEN BATEMAN	\$ 222.26
EFT23586	06/03/2026	TOWN AND COUNTRY ASBESTOS REMOVAL	\$ 2,563.00
EFT23587	06/03/2026	CHENAYE WILLIS	\$ 69.91
EFT23588	06/03/2026	DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT AGENCY)	\$ 669.07
EFT23589	06/03/2026	ANIMAL PEST MANAGEMENT SERVICES	\$ 3,630.00
EFT23590	06/03/2026	AVON WASTE	\$ 28,885.32
EFT23591	06/03/2026	AMPAC DEBT RECOVERY	\$ 912.60
EFT23592	06/03/2026	BUILDING & CONSTRUCTION INDUSTRY (CTF)	\$ 843.50
EFT23593	06/03/2026	BLACKWOODS ATKINS	\$ 215.49
EFT23594	06/03/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY (BSL)	\$ 56.65
EFT23595	06/03/2026	BOC GASES	\$ 48.60
EFT23596	06/03/2026	BEAN KL	\$ 505.98
EFT23597	06/03/2026	COOROW COMMUNITY RESOURCE CENTRE	\$ 960.00
EFT23598	06/03/2026	DYNAMITE DINER	\$ 550.00
EFT23599	06/03/2026	DEPARTMENT OF FIRE & EMERGENCY SERVICES	\$ 38,700.60
EFT23600	06/03/2026	GERALDTON MOWER & REPAIR SPECIALIST	\$ 124.20
EFT23601	06/03/2026	GREEN HEAD SPORTING CLUB INC	\$ 581.32
EFT23602	06/03/2026	GERALDTON INDUSTRIAL SUPPLIES - ATOM SUPPLY	\$ 60.57

Chq/EFT	Date	Name	Amount
EFT23603	06/03/2026	HERSEY'S SAFETY PTY LTD	\$ 2,244.11
EFT23604	06/03/2026	INSTANT RACKING & STEEL SHELVING	\$ 8,320.00
EFT23605	06/03/2026	LEEMAN COUNTRY & SPORTING CLUB INC (SPORTS ACCOUNT)	\$ 245.00
EFT23606	06/03/2026	LANDGATE	\$ 375.22
EFT23607	06/03/2026	LEEMAN BUSHFIRE BRIGADE	\$ 135.70
EFT23608	06/03/2026	MAIN STREET HARDWARE COOROW	\$ 64.80
EFT23609	06/03/2026	NOVUS AUTOGLASS MIDWEST (INGHAM WAY PTY LTD)	\$ 1,104.00
EFT23610	06/03/2026	OFFICEWORKS BUSINESS DIRECT	\$ 485.77
EFT23611	06/03/2026	O'CALLAGHAN PTY LTD	\$ 1,316.70
EFT23612	06/03/2026	QUANTOCK S & L ELECTRICS	\$ 13,886.58
EFT23613	06/03/2026	LEONIE JOY QUANTOCK	\$ 100.00
EFT23614	06/03/2026	RBC-RURAL	\$ 154.00
EFT23615	06/03/2026	RUMBOLD FORD	\$ 57,925.65
EFT23616	06/03/2026	RICOH FINANCE	\$ 421.86
EFT23617	06/03/2026	SHIRE OF COOROW	\$ 120.99
EFT23618	06/03/2026	STATE LIBRARY OF WESTERN AUSTRALIA	\$ 60.50
EFT23619	06/03/2026	SYNERGY	\$ 11,592.72
EFT23620	06/03/2026	TOTALLY WORKWEAR GERALDTON	\$ 203.70
EFT23621	06/03/2026	TOTAL UNIFORMS	\$ 161.90
EFT23622	06/03/2026	WESTRAC EQUIPMENT	\$ 52.36
EFT23623	06/03/2026	WATER CORPORATION	\$ 31,616.09
EFT23624	06/03/2026	WA CARAVAN & CAMPING	\$ 500.00
EFT23625	20/03/2026	CORSIGN WA PTY LTD	\$ 112.20
EFT23626	20/03/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	\$ 469.05
EFT23627	20/03/2026	MOTORPASS	\$ 75.70
EFT23628	20/03/2026	FEGAN BUILDING SURVEYING	\$ 990.00
EFT23629	20/03/2026	WA CONTRACT RANGER SERVICES PTY LTD	\$ 10,502.25
EFT23630	20/03/2026	SCINTEX	\$ 67.98
EFT23631	20/03/2026	GLH PLUMBING AND GAS	\$ 2,153.84
EFT23632	20/03/2026	FILTERS PLUS WA	\$ 826.67
EFT23633	20/03/2026	ALCOLIZER PTY LTD	\$ 486.20
EFT23634	20/03/2026	MULTISPARES LTD	\$ 85.37
EFT23635	20/03/2026	BRUCE ROCK ENGINEERING	\$ 0.01
EFT23636	20/03/2026	HANNINGTON GROUP TYRE ENTERPRISES PTY LTD	\$ 60.50
EFT23637	20/03/2026	HALSALL & ASSOCIATES PTY LTD	\$ 3,943.50
EFT23638	20/03/2026	PAYROLL PLUS CONSULTING PTY LTD	\$ 110.00
EFT23639	20/03/2026	AQUATIC SERVICES WA PTY LTD	\$ 2,058.50
EFT23640	20/03/2026	SHANNON LEIGH	\$ 4,900.00
EFT23641	20/03/2026	PATHTECH PTY LTD	\$ 1,158.19
EFT23642	20/03/2026	JOHN PETER BENTLEY	\$ 752.40
EFT23643	20/03/2026	JANE NICOLA DALES	\$ 500.00
EFT23644	20/03/2026	QUALITY BUILDERS PTY LTD	\$ 500.00
EFT23645	20/03/2026	KERRY MAREE PRICE	\$ 500.00
EFT23646	20/03/2026	ASHTON JAY BROUN	\$ 75.00
EFT23647	20/03/2026	SARAH WALTON	\$ 120.00
EFT23648	20/03/2026	RAMONA MORHAIN - MULLER	\$ 60.00
EFT23649	20/03/2026	DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT AGENCY)	\$ 669.07
EFT23650	20/03/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY (BSL)	\$ 467.78
EFT23651	20/03/2026	BUNNINGS	\$ 141.88
EFT23652	20/03/2026	COOROW BRANCH OF CWA	\$ 360.00

Chq/EFT	Date	Name	Amount
EFT23653	20/03/2026	CENTREBREAK BEACH STAY (CHIPINDU FAMILY TRUST)	\$ 198.00
EFT23654	20/03/2026	COOROW FUEL SUPPLY	\$ 20,579.64
EFT23655	20/03/2026	FUEL DISTRIBUTORS	\$ 981.63
EFT23656	20/03/2026	GERALDTON LOCK & KEY SPECIALISTS (MOODY L & K PTY LTD T/A)	\$ 19,361.43
EFT23657	20/03/2026	GREAT SOUTHERN FUELS	\$ 20,957.46
EFT23658	20/03/2026	NUTRIEN AG SOLUTIONS LTD	\$ 204.60
EFT23659	20/03/2026	LANDGATE	\$ 33.13
EFT23660	20/03/2026	MAJOR MOTORS PTY LTD	\$ 34.08
EFT23661	20/03/2026	MOORA HEALTH CENTRE	\$ 236.50
EFT23662	20/03/2026	MAIN STREET HARDWARE COOROW	\$ 1,131.88
EFT23663	20/03/2026	OFFICEWORKS BUSINESS DIRECT	\$ 2,280.67
EFT23664	20/03/2026	SHIRE OF PERENJORI	\$ 356.92
EFT23665	20/03/2026	QUANTOCK S & L ELECTRICS	\$ 2,106.45
EFT23666	20/03/2026	LEONIE JOY QUANTOCK	\$ 47.00
EFT23667	20/03/2026	RBC-RURAL	\$ 883.10
EFT23668	20/03/2026	SEASIDE SUPPLIES	\$ 61.83
EFT23669	20/03/2026	SYNERGY	\$ 13,089.91
EFT23670	20/03/2026	STEPHEN DOWNES CARPENTRY	\$ 520.00
EFT23671	20/03/2026	TELSTRA LIMITED (CORPORATION)	\$ 2,354.66
EFT23672	20/03/2026	TOTALLY WORKWEAR - JOONDALUP	\$ 49.90
EFT23673	20/03/2026	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	\$ 3,294.50
EFT23674	20/03/2026	WESTRAC EQUIPMENT	\$ 1,327.73
EFT23675	20/03/2026	WINCHESTER INDUSTRIES	\$ 3,913.25
EFT23676	20/03/2026	WATER CORPORATION	\$ 194.21
		TOTAL EFT PAYMENTS	\$ 391,363.29
DDEBIT	11/03/2026	PAYROLL	\$ 97,524.98
DDEBIT	25/03/2026	PAYROLL	\$ 109,609.94
		TOTAL PAYROLL PAYMENTS	\$ 207,134.92
57	11/03/2026	SHIRE OF COOROW	\$ 157.50
58	20/03/2026	WARRADARGE BUSHFIRE BRIGADE	\$ 300.00
59	25/03/2026	SHIRE OF COOROW	\$ 53.75
		TOTAL CHEQUE PAYMENTS	\$ 511.25
DD32980.1	02/03/2026	COMMONWEALTH BANK	\$ 7,133.33
DD32940.2	02/03/2026	TELSTRA LIMITED (CORPORATION)	\$ 52.90
DD32940.1	11/03/2026	TELSTRA LIMITED (CORPORATION)	\$ 72.90
DD32984.1	13/03/2026	HARVEY NORMAN GERALDTON (TECHGERALD PTY LTD)	\$ 10,286.00
		TOTAL DIRECT DEBITS	\$ 17,545.13
		TOTAL PAYMENTS	\$ 616,554.59

11.2.2 LIST OF ACCOUNTS PAID USING TRANSACTION CARDS - MARCH 2026

Reporting Officer:	N Burley, Finance Officer - Accounts
Responsible Executive:	S Atkinson, Deputy Chief Executive Officer
File Reference:	ADM0352
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Review: When Council reviews decisions made by officers.

REPORT PURPOSE

To present the list of payments made by authorised employees using credit and fuel cards for the period of March 2026.

BACKGROUND

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be presented to Council at the next ordinary meeting of Council after the list has been prepared. Regulations prescribe the information to be contained in the report.

Where appropriate, officers have been authorised to make payments using credit cards in accordance with the Corporate Credit Card Policy FIN-004. The CEO has also authorised all staff to use fuel cards assigned to Shire vehicles for purchasing of fuel to meet operational requirements. All staff are required to sign a fuel card agreement and act in accordance with said agreement. The list of payments made by authorised employees using transaction cards has been prepared for all payments made since the previous period reported.

COMMENT

Payments using credit and fuel cards for the Month of Month 2026 is as per below.

Payment Type	Reference/Description	Combined Total
Fuel Cards	EFT23627 – Motorpass	\$75.50
Fuel Cards	EFT23654 – Coorow Fuel	\$20,579.64
Credit Card	DD32980.1 – Credit Cards	\$7,133.33

Attachment 1 provides the detail required by legislation.

STAKEHOLDER ENGAGEMENT

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13A. Payments by employees via purchasing cards

STRATEGIC IMPLICATIONS

The list of transaction cards report has been prepared having regard to the Shire of Coorow's Integrated Strategic Plan 2022 -2032, adopted by Council.

STRATEGIC PRIORITIES	Outcome	Strategy
4. Civic Leadership Leadership that provides strategic direction for the community, supported by efficient and effective service delivery.	4.3 Skilled and well supported team	<ul style="list-style-type: none"> External audits and reviews confirm compliance to ensure governance policies and procedures are in accordance with legislative requirements

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

<p>its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.</p>				<p>This review process should help to ensure that payments are always made under the correct authority</p>
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ATTACHMENTS

1. List of Accounts Paid Using Transaction Cards - March 2026 [↓](#)

<p>RESOLUTION OCM-2026/040</p> <p>Moved: Cr D Gericke</p> <p>Seconded: Cr D Melbin</p> <p>That Council receives the list of payments made using credit and fuel cards for the Month of March 2026 as listed in Attachment 1.</p> <p><u>In Favour:</u> Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0 Simple Majority</p>
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List of Accounts paid using Transaction Cards - March 2026

CHEQUE/EFT	DATE	TRANSACTION	AMOUNT
FUEL			
EFT23627	20/03/2026	FUEL CARD #77010170 - CW0044	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #78334652 - CW0052	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #78334660 - CW0045	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #79502273 - CW0053	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #83002633 - CW0042	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #52733754 - CW0051	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #86841326 - CW0043	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #61935002 - CW0038	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #62361851 - CW0055	\$ 6.77
EFT23627	20/03/2026	FUEL CARD #77938255 - CW001	\$ 8.00
EFT23627	20/03/2026	FUEL CARD #77938255 - CW001	\$ 6.77
TOTAL PAID TO MOTORPASS			\$ 75.70
EFT23654	20/03/2026	DIESEL (55.56 LTRS) FEBRUARY 2026 - CW3315	\$ 95.51
EFT23654	20/03/2026	DIESEL (48.32 LTRS) FEBRUARY 2026 - CW3315	\$ 83.06
EFT23654	20/03/2026	DIESEL (58.56 LTRS) FEBRUARY 2026 - CW3315	\$ 100.66
EFT23654	20/03/2026	DIESEL (63.27 LTRS) FEBRUARY 2026 - CW3315	\$ 108.76
EFT23654	20/03/2026	DIESEL (50.72 LTRS) FEBRUARY 2026 - CW3315	\$ 87.19
EFT23654	20/03/2026	DIESEL (31.57 LTRS) FEBRUARY 2026 - CW3315	\$ 54.27
EFT23654	20/03/2026	DIESEL (26.13 LTRS) FEBRUARY 2026 - CW3315	\$ 44.92
EFT23654	20/03/2026	DIESEL (334.84 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 575.59
EFT23654	20/03/2026	DIESEL (216.54 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 372.23
EFT23654	20/03/2026	DIESEL (136.86 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 235.26
EFT23654	20/03/2026	DIESEL (356.31 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 612.50
EFT23654	20/03/2026	DIESEL (20.71 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 35.60
EFT23654	20/03/2026	DIESEL (382.45 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 657.43
EFT23654	20/03/2026	DIESEL (150.21 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 258.21
EFT23654	20/03/2026	DIESEL (322.14 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 553.76
EFT23654	20/03/2026	DIESEL (85.19 LTRS) FEBRUARY 2026 - TANKER CW3315	\$ 146.44
EFT23654	20/03/2026	DIESEL (12.34 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 21.21
EFT23654	20/03/2026	DIESEL (279.76 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 480.91
EFT23654	20/03/2026	DIESEL (321.61 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 552.85
EFT23654	20/03/2026	DIESEL (314.58 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 540.76

CHEQUE/EFT	DATE	TRANSACTION	AMOUNT
EFT23654	20/03/2026	DIESEL (143.86 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 247.30
EFT23654	20/03/2026	DIESEL (151.32 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 260.12
EFT23654	20/03/2026	DIESEL (361.27 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 621.02
EFT23654	20/03/2026	DIESEL (207.41 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 356.54
EFT23654	20/03/2026	DIESEL (169.76 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 291.82
EFT23654	20/03/2026	DIESEL (176.80 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 303.91
EFT23654	20/03/2026	DIESEL (76.09 LTRS) FEBRUARY 2026 - TANKER CW0023	\$ 130.80
EFT23654	20/03/2026	DIESEL (92.34 LTRS) FEBRUARY 2026 - CW3505	\$ 158.73
EFT23654	20/03/2026	DIESEL (48.61 LTRS) FEBRUARY 2026 - CW3505	\$ 83.56
EFT23654	20/03/2026	DIESEL (68.62 LTRS) FEBRUARY 2026 - CW3505	\$ 117.96
EFT23654	20/03/2026	DIESEL (53.52 LTRS) FEBRUARY 2026 - CW3457	\$ 92.00
EFT23654	20/03/2026	DIESEL (48.67 LTRS) FEBRUARY 2026 - CW3457	\$ 83.67
EFT23654	20/03/2026	DIESEL (217.10 LTRS) FEBRUARY 2026 - CW005	\$ 373.19
EFT23654	20/03/2026	DIESEL (191.20 LTRS) FEBRUARY 2026 - CW005	\$ 328.67
EFT23654	20/03/2026	DIESEL (269.68 LTRS) FEBRUARY 2026 - CW005	\$ 463.58
EFT23654	20/03/2026	DIESEL (235.46 LTRS) FEBRUARY 2026 - CW005	\$ 404.76
EFT23654	20/03/2026	DIESEL (242.42 LTRS) FEBRUARY 2026 - CW005	\$ 416.72
EFT23654	20/03/2026	DIESEL (259.20 LTRS) FEBRUARY 2026 - CW005	\$ 445.56
EFT23654	20/03/2026	DIESEL (280.08 LTRS) FEBRUARY 2026 - CW005	\$ 481.46
EFT23654	20/03/2026	DIESEL (171.03 LTRS) FEBRUARY 2026 - CW005	\$ 294.00
EFT23654	20/03/2026	DIESEL (184.74 LTRS) FEBRUARY 2026 - CW005	\$ 317.57
EFT23654	20/03/2026	DIESEL (224.08 LTRS) FEBRUARY 2026 - CW005	\$ 385.19
EFT23654	20/03/2026	DIESEL (121.53 LTRS) FEBRUARY 2026 - CW005	\$ 208.91
EFT23654	20/03/2026	DIESEL (168.59 LTRS) FEBRUARY 2026 - CW005	\$ 289.81
EFT23654	20/03/2026	DIESEL (270.32 LTRS) FEBRUARY 2026 - CW005	\$ 464.68
EFT23654	20/03/2026	DIESEL (96.31 LTRS) FEBRUARY 2026 - CW005	\$ 165.56
EFT23654	20/03/2026	DIESEL (164.65 LTRS) FEBRUARY 2026 - CW005	\$ 283.03
EFT23654	20/03/2026	DIESEL (45.34 LTRS) FEBRUARY 2026 - CW002	\$ 77.94
EFT23654	20/03/2026	DIESEL (61.07 LTRS) FEBRUARY 2026 - CW002	\$ 104.98
EFT23654	20/03/2026	DIESEL (47.08 LTRS) FEBRUARY 2026 - CW002	\$ 80.93
EFT23654	20/03/2026	DIESEL (35.25 LTRS) FEBRUARY 2026 - CW002	\$ 60.59
EFT23654	20/03/2026	DIESEL (66.72 LTRS) FEBRUARY 2026 - CW002	\$ 114.69
EFT23654	20/03/2026	DIESEL (57.01 LTRS) FEBRUARY 2026 - CW002	\$ 98.00
EFT23654	20/03/2026	DIESEL (44.16 LTRS) FEBRUARY 2026 - CW002	\$ 75.91
EFT23654	20/03/2026	DIESEL (64.74 LTRS) FEBRUARY 2026 - CW002	\$ 111.29
EFT23654	20/03/2026	DIESEL (33.54 LTRS) FEBRUARY 2026 - CW002	\$ 57.66
EFT23654	20/03/2026	DIESEL (40.88 LTRS) FEBRUARY 2026 - CW001	\$ 70.27
EFT23654	20/03/2026	DIESEL (33.62 LTRS) FEBRUARY 2026 - CW001	\$ 57.79
EFT23654	20/03/2026	DIESEL (0.11 LTRS) FEBRUARY 2026 - CW001	\$ 0.19
EFT23654	20/03/2026	DIESEL (0.3 LTRS) FEBRUARY 2026 - CW001	\$ 0.52
EFT23654	20/03/2026	DIESEL (31.20 LTRS) FEBRUARY 2026 - CW001	\$ 53.63
EFT23654	20/03/2026	DIESEL (53.09 LTRS) FEBRUARY 2026 - CW001	\$ 91.26
EFT23654	20/03/2026	DIESEL (74.06 LTRS) FEBRUARY 2026 - CW00	\$ 127.31

CHEQUE/EFT	DATE	TRANSACTION	AMOUNT
EFT23654	20/03/2026	DIESEL (75.75 LTRS) FEBRUARY 2026 - CW00	\$ 130.21
EFT23654	20/03/2026	DIESEL (85.37 LTRS) FEBRUARY 2026 - CW00	\$ 146.75
EFT23654	20/03/2026	DIESEL (83.10 LTRS) FEBRUARY 2026 - CW00	\$ 142.85
EFT23654	20/03/2026	DIESEL (81.41 LTRS) FEBRUARY 2026 - CW00	\$ 139.94
EFT23654	20/03/2026	DIESEL (46.92 LTRS) FEBRUARY 2026 - CW00	\$ 80.66
EFT23654	20/03/2026	DIESEL (67.81 LTRS) FEBRUARY 2026 - CW000	\$ 116.56
EFT23654	20/03/2026	DIESEL (73.20 LTRS) FEBRUARY 2026 - CW000	\$ 125.83
EFT23654	20/03/2026	DIESEL (51.57 LTRS) FEBRUARY 2026 - CW000	\$ 88.65
EFT23654	20/03/2026	DIESEL (63.49 LTRS) FEBRUARY 2026 - CW003	\$ 109.14
EFT23654	20/03/2026	DIESEL (52.15 LTRS) FEBRUARY 2026 - CW003	\$ 89.65
EFT23654	20/03/2026	DIESEL (28.88 LTRS) FEBRUARY 2026 - CW003	\$ 49.65
EFT23654	20/03/2026	DIESEL (53.12 LTRS) FEBRUARY 2026 - CW003	\$ 91.31
EFT23654	20/03/2026	DIESEL (66.78 LTRS) FEBRUARY 2026 - CW003	\$ 114.79
EFT23654	20/03/2026	DIESEL (73.84 LTRS) FEBRUARY 2026 - CW003	\$ 126.93
EFT23654	20/03/2026	DIESEL (65.00 LTRS) FEBRUARY 2026 - CW003	\$ 111.74
EFT23654	20/03/2026	DIESEL (204.30 LTRS) FEBRUARY 2026 - CW0010	\$ 351.19
EFT23654	20/03/2026	DIESEL (124.40 LTRS) FEBRUARY 2026 - CW0010	\$ 213.84
EFT23654	20/03/2026	DIESEL (232.92 LTRS) FEBRUARY 2026 - CW0010	\$ 400.39
EFT23654	20/03/2026	DIESEL (359.61 LTRS) FEBRUARY 2026 - CW0010	\$ 618.17
EFT23654	20/03/2026	DIESEL (213.38 LTRS) FEBRUARY 2026 - CW0010	\$ 366.80
EFT23654	20/03/2026	DIESEL (335.03 LTRS) FEBRUARY 2026 - CW0010	\$ 575.92
EFT23654	20/03/2026	DIESEL (221.62 LTRS) FEBRUARY 2026 - CW0010	\$ 380.97
EFT23654	20/03/2026	DIESEL (149.40 LTRS) FEBRUARY 2026 - CW0010	\$ 256.82
EFT23654	20/03/2026	DIESEL (46.08 LTRS) FEBRUARY 2026 - CW0017	\$ 79.21
EFT23654	20/03/2026	DIESEL (52.63 LTRS) FEBRUARY 2026 - CW0017	\$ 90.47
EFT23654	20/03/2026	DIESEL (49.05 LTRS) FEBRUARY 2026 - CW0017	\$ 84.32
EFT23654	20/03/2026	DIESEL (17.52 LTRS) FEBRUARY 2026 - CW0017	\$ 30.12
EFT23654	20/03/2026	DIESEL (34.44 LTRS) FEBRUARY 2026 - CW0017	\$ 59.20
EFT23654	20/03/2026	DIESEL (22.24 LTRS) FEBRUARY 2026 - CW0017	\$ 38.23
EFT23654	20/03/2026	DIESEL (46.52 LTRS) FEBRUARY 2026 - CW0023	\$ 79.97
EFT23654	20/03/2026	DIESEL (35.60 LTRS) FEBRUARY 2026 - CW0023	\$ 61.20
EFT23654	20/03/2026	DIESEL (36.01 LTRS) FEBRUARY 2026 - CW0023	\$ 61.90
EFT23654	20/03/2026	DIESEL (18.06 LTRS) FEBRUARY 2026 - CW0023	\$ 31.05
EFT23654	20/03/2026	DIESEL (59.50 LTRS) FEBRUARY 2026 - CW0023	\$ 102.28
EFT23654	20/03/2026	DIESEL (64.31 LTRS) FEBRUARY 2026 - CW0023	\$ 110.55
EFT23654	20/03/2026	DIESEL (30.36 LTRS) FEBRUARY 2026 - CW0023	\$ 52.18
TOTAL PAID TO COOROW FUEL			\$ 20,579.64
DD32980.1	2/03/2026	MCCEO - METRO JURIEEN BAY	\$ 93.27
DD32980.1	2/03/2026	MCCEO - BP KALBARRI	\$ 143.00
DD32980.1	2/03/2026	MCCEO - BUNNINGS	\$ 103.55
DD32980.1	2/03/2026	MCCEO - BUNNINGS	\$ 158.30
DD32980.1	2/03/2026	MCCEO - INDIAN OCEAN HOTEL	\$ 382.77
DD32980.1	2/03/2026	MCCEO - INK STATION	\$ 298.80
DD32980.1	2/03/2026	MCCEO - COOROW HOTEL	\$ 33.00
DD32980.1	2/03/2026	MCCEO - BP MUCHEA	\$ 30.90
DD32980.1	2/03/2026	MCCEO - AMPOL DAWESVILLE	\$ 99.50
DD32980.1	2/03/2026	MCCEO - BP KALBARRI	\$ 123.00
DD32980.1	2/03/2026	MCCEO - BP ERSKINE	\$ 101.00
DD32980.1	2/03/2026	MCCEO - HALFWAY MILL ROADHOUSE	\$ 114.00
DD32980.1	2/03/2026	MCCEO - REDDY EXPRESS	\$ 118.00

CHEQUE/EFT	DATE	TRANSACTION	AMOUNT
DD32980.1	2/03/2026	MCMWS - BUNNINGS	\$ 1,582.94
DD32980.1	2/03/2026	MCMWS - METRO PETROLEUM GERALDTON	\$ 93.08
DD32980.1	2/03/2026	MCMWS - STARLINK	\$ 519.00
DD32980.1	2/03/2026	MCMWS - SOUTHERN CROSS BROADBAND	\$ 347.00
DD32980.1	2/03/2026	MCMWS - NESPRESSO	\$ 198.00
DD32980.1	2/03/2026	MCMWS - CENTREBREAK BEACH STAY	\$ 396.00
DD32980.1	2/03/2026	MCMWS - DATA SIGNS AUSTRALIA	\$ 718.32
DD32980.1	2/03/2026	MCMWS - STAYZ PTY LIMITED	\$ 800.00
DD32980.1	2/03/2026	MCMWS - STARLINK	\$ 17.00
DD32980.1	2/03/2026	MCMWS - APPLE.COM/BILL	\$ 1.49
DD32980.1	2/03/2026	MCMWS - CELLCAST	\$ 18.00
DD32980.1	2/03/2026	MCMWS - SOUTHERN CROSS BROADBAND	\$ 367.00
DD32980.1	2/03/2026	MCMWS - AUSTRALIA POST	\$ 145.50
DD32980.1	2/03/2026	MCMWS - COOROW HOTEL	\$ 130.91
TOTAL PAID TO COMMONWEALTH			\$ 7,133.33

11.2.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY MARCH 2026

Reporting Officer:	S Atkinson, Deputy Chief Executive Officer
Responsible Executive:	M Maxfield, Chief Executive Officer
File Reference:	ADM0652
Disclosure of Interest:	Nil
Voting Requirement:	Simple Majority

COUNCIL'S ROLE:

Executive: The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE

This report has been compiled to fulfil the statutory reporting requirements of the Local Government Act 1995 (Act) and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year-to-date basis for the period ending 31 March 2026.

BACKGROUND

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

The form of the Monthly Financial Statements usually presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph.

COMMENT

The Shire is required to prepare the Statement of Financial Activity as per Local Government (Financial Management) Regulation 36 but can resolve to have supplementary information included as required.

STAKEHOLDER ENGAGEMENT

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- s34 Financial activity statement required each month (Act s. 6.4)

STRATEGIC IMPLICATIONS

STRATEGIC PRIORITIES	Outcome	Strategy
<p>Civic Leadership</p> <p>Leadership that provides strategic direction for the community, supported by efficient and effective service delivery.</p> <p>Governance and an effective organisation.</p>	<p>4.3 Skilled and well supported team.</p> <p>Effective Governance and Leadership.</p>	<p>Ensure governance policies and procedures are in accordance with legislative requirements.</p>

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2025/2026 Annual Budget as adopted by Council.

Details of any budget variation in excess of \$10,000 or 10% (of the appropriate base, whichever is the higher year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

RISK IMPLICATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
<p>Financial:</p> <p>The Shire would be at risk of poor financial management.</p>	Possible	Moderate	Medium	<p>The completion of the Financial Activity Statements is a control that monitors risk.</p>

ATTACHMENTS

1. Rates Levied 2025 2026 to 31 March 2026 [↓](#)
2. Monthly Financial Statements PE 31 March 2026 [↓](#)

RESOLUTION OCM-2026/036

Moved: Cr L Van Den Heever

Seconded: Cr C Hassell

That the Monthly Statement of Financial Activity as included for the period ended 31 March 2026 be accepted.

In Favour: Cr G Sims, Cr G Censi, Cr D Gericke, Cr C Hassell, Cr D Melbin and Cr L Van Den Heever

Against: Nil

CARRIED 6/0
Simple Majority

SHIRE OF COOROW
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2026

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual			
				Rate Revenue	Reassessed Rate Revenue	Total Revenue	Rate Revenue	Reassessed Rate Revenue	Total Revenue	
				\$	\$	\$	\$	\$	\$	
Gross rental value										
GRV General	0.1184	704	9,929,654	1,175,949		1,175,949	1,175,949	27,537	1,203,486	
Unimproved value										
UV Agriculture	0.7400	199	357,153,009	2,642,575		2,642,575	2,642,575	13,632	2,656,207	
UV Mining	0.1775	16	898,791	159,512	5,000	164,512	159,512	2,180	161,692	
UV Exploration	0.1923	10	89,217	17,155		17,155	17,155		17,155	
Sub-Total		929	368,070,671	3,995,191	5,000	4,000,191	3,995,192	43,349	4,038,541	
Minimum payment										
Minimum Rate										
Gross rental value										
GRV General	1,018.00	263	1,174,189	267,734		267,734	267,734	0	267,734	
Unimproved value										
UV Agriculture	1,018.00	10	414,400	10,180		10,180	10,180	0	10,180	
UV Mining	1,018.00	8	23,844	8,144		8,144	8,144		8,144	
UV Exploration	436.00	8	11,965	3,488		3,488	348	0	348	
Sub-total		137	1,624,398	289,546	0	289,546	286,406	0	286,406	
Total general rates			369,695,069	4,284,737	5,000	4,289,737	4,281,598	43,349	4,324,947	

SHIRE OF COOROW
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 March 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 3 Explanation of variances	6

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
	4,288,729	4,305,040	4,324,947	19,907	0.46%	
	16,058	0	0	0	0.00%	
	1,842,207	1,427,730	1,674,103	246,373	17.26%	▲
	914,446	791,483	906,356	114,873	14.51%	▲
	145,292	111,633	94,339	(17,294)	(15.49%)	▼
	55,750	51,311	17,969	(33,342)	(64.98%)	▼
	68,207	68,207	65,206	(3,001)	(4.40%)	
	7,330,689	6,755,404	7,082,920	327,516	4.85%	
Expenditure from operating activities						
	(3,254,603)	(2,435,481)	(2,530,981)	(95,500)	(3.92%)	
	(3,055,111)	(2,416,567)	(1,857,353)	559,214	23.14%	▲
	(409,530)	(307,135)	(252,799)	54,336	17.69%	▲
	(6,226,570)	(4,674,194)	(4,390,489)	283,705	6.07%	
	(305,614)	(154,375)	(127,286)	27,089	17.55%	▲
	(355,958)	(355,957)	(297,287)	58,670	16.48%	▲
	(137,070)	(89,782)	(79,835)	9,947	11.08%	
	(13,744,456)	(10,433,491)	(9,536,030)	897,461	8.60%	
	6,168,198	4,605,987	4,325,283	(280,704)	(6.09%)	
	(245,569)	927,900	1,872,173	944,273	101.76%	
INVESTING ACTIVITIES						
Inflows from investing activities						
	1,785,894	1,368,733	843,011	(525,722)	(38.41%)	▼
	200,000	150,000	134,000	(16,000)	(10.67%)	▼
	28,107	13,134	13,134	0	0.00%	
	2,014,001	1,531,867	990,145	(541,722)	(35.36%)	
Outflows from investing activities						
	(1,367,000)	(1,169,497)	(1,192,855)	(23,358)	(2.00%)	
	(2,159,248)	(2,046,401)	(1,152,328)	894,073	43.69%	▲
	(3,526,248)	(3,215,898)	(2,345,183)	870,715	27.08%	
	(1,512,247)	(1,684,031)	(1,355,038)	328,993	19.54%	
FINANCING ACTIVITIES						
Inflows from financing activities						
	153,105	0	0	0	0.00%	
	153,105	0	0	0	0.00%	
Outflows from financing activities						
	(4,118)	0	0	0	0.00%	
	(232,960)	(115,030)	(115,030)	0	0.00%	
	(79,438)	0	(2,062)	(2,062)	0.00%	
	(316,516)	(115,030)	(117,092)	(2,062)	(1.79%)	
	(163,411)	(115,030)	(117,092)	(2,062)	(1.79%)	
MOVEMENT IN SURPLUS OR DEFICIT						
	2,324,123	2,324,123	1,473,994	(850,129)	(36.58%)	▼
	(245,569)	927,900	1,872,173	944,273	101.76%	▲
	(1,512,247)	(1,684,031)	(1,355,038)	328,993	19.54%	▲
	(163,411)	(115,030)	(117,092)	(2,062)	(1.79%)	
	402,896	1,452,962	1,874,037	421,075	28.98%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF COOROW
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2026**

	Actual 30 June 2025	Actual as at 31 March 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	1,985,318	2,691,223
Trade and other receivables	312,377	521,993
Other financial assets	26,469	13,335
Inventories	10,938	(74,964)
Other assets	1,920,840	912,450
TOTAL CURRENT ASSETS	4,255,942	4,064,037
NON-CURRENT ASSETS		
Trade and other receivables	18,934	18,934
Other financial assets	129,526	129,526
Property, plant and equipment	22,197,089	22,183,767
Infrastructure	104,920,222	102,819,445
Right-of-use assets	4,413	4,413
TOTAL NON-CURRENT ASSETS	127,270,184	125,156,085
TOTAL ASSETS	131,526,126	129,220,122
CURRENT LIABILITIES		
Trade and other payables	812,486	231,610
Contract liabilities	144,786	144,786
Lease liabilities	3,420	3,420
Borrowings	232,960	117,931
Employee related provisions	304,418	304,418
TOTAL CURRENT LIABILITIES	1,498,070	802,165
NON-CURRENT LIABILITIES		
Lease liabilities	2,830	2,830
Borrowings	5,621,587	5,621,587
Employee related provisions	31,644	31,644
TOTAL NON-CURRENT LIABILITIES	5,656,061	5,656,061
TOTAL LIABILITIES	7,154,131	6,458,226
NET ASSETS	124,371,995	122,761,896
EQUITY		
Retained surplus	(14,761,018)	(16,373,179)
Reserve accounts	1,702,823	1,704,884
Revaluation surplus	137,430,192	137,430,192
TOTAL EQUITY	124,371,997	122,761,897

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 March 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease accounting

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Other assets

Note	Adopted Budget		Actual
	Opening 1 July 2025	as at 30 June 2025	as at 31 March 2026
	\$	\$	\$
	2,222,813	1,985,318	2,691,223
	399,997	312,377	521,993
		26,469	13,335
	22,605	10,938	(74,964)
	38,585	1,920,840	912,450
	2,684,000	4,255,942	4,064,037

Less: current liabilities

Trade and other payables
Other liabilities
Lease liabilities
Borrowings
Employee related provisions

	(841,052)	(812,486)	(231,610)
	(144,786)	(144,786)	(144,786)
	(3,438)	(3,420)	(3,420)
	(233,778)	(232,960)	(117,931)
	(371,054)	(304,418)	(304,418)
	(1,594,108)	(1,498,070)	(802,165)

Net current assets

1,089,892 2,757,872 3,261,872

Less: Total adjustments to net current assets

2(b) (1,295,158) (1,283,878) (1,387,835)

Closing funding surplus / (deficit)

(205,266) 1,473,994 1,874,036

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of lease liabilities
- Current portion of borrowings
- Current portion of contract liability held in reserve
- Current portion of employee benefit provisions held in reserve

	(1,702,823)	(1,702,823)	(1,704,885)
	(38,585)	(26,469)	(13,335)
		3,420	3,420
	233,778	232,960	117,931
	3,438		
	209,034	209,034	209,034
2(a)	(1,295,158)	(1,283,878)	(1,387,835)

Total adjustments to net current assets

(1,295,158) (1,283,878) (1,387,835)

Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
30 June 2026	31 March 2026	31 March 2026
\$	\$	\$

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Depreciation
Movement in current employee provisions associated with restricted cash

	(68,207)	(68,207)	(65,206)
	6,226,570	4,674,194	4,390,489
	9,835		
	6,168,198	4,605,987	4,325,283

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	246,373	17.26%	▲
Fees and charges	114,873	14.51%	▲
Interest revenue	(17,294)	(15.49%)	▼
Other revenue	(33,342)	(64.98%)	▼
Expenditure from operating activities			
Materials and contracts	559,214	23.14%	▲
Utility charges	54,336	17.69%	▲
Finance costs	27,089	17.55%	▲
Insurance	58,670	16.48%	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(525,722)	(38.41%)	▼
Proceeds from disposal of assets	(16,000)	(10.67%)	▼
Outflows from investing activities			
Acquisition of infrastructure	894,073	43.69%	▲
Surplus or deficit at the start of the financial year	(850,129)	(36.58%)	▼
Surplus or deficit after imposition of general rates	421,075	28.98%	▲

SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.32 M	\$2.32 M	\$1.47 M	(\$0.85 M)
Closing	\$0.40 M	\$1.45 M	\$1.87 M	\$0.42 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.99 M	36.7%
Restricted Cash	\$1.70 M	63.3%

Refer to 3 - Cash and Financial Assets

Payables	
	% Outstanding
Trade Payables	\$0.01 M
0 to 30 Days	116.0%
Over 30 Days	(16.0%)
Over 90 Days	(16.0%)

Refer to 9 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.44 M	90.4%
Trade Receivable	\$0.08 M	% Outstanding
Over 30 Days		10.2%
Over 90 Days		1.3%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.25 M)	\$0.93 M	\$1.87 M	\$0.94 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$4.32 M	
YTD Budget	\$4.31 M	0.5%

Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.67 M	
YTD Budget	\$1.41 M	18.8%

Refer to 13 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.91 M	
YTD Budget	\$0.79 M	14.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.51 M)	(\$1.68 M)	(\$1.36 M)	\$0.33 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.13 M	
Adopted Budget	\$0.20 M	(33.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.15 M	
Adopted Budget	\$2.16 M	(46.6%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.84 M	
Adopted Budget	\$1.79 M	(52.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.16 M)	(\$0.12 M)	(\$0.12 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.12 M)
Interest expense	(\$0.13 M)
Principal due	\$5.74 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$1.70 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.01 M

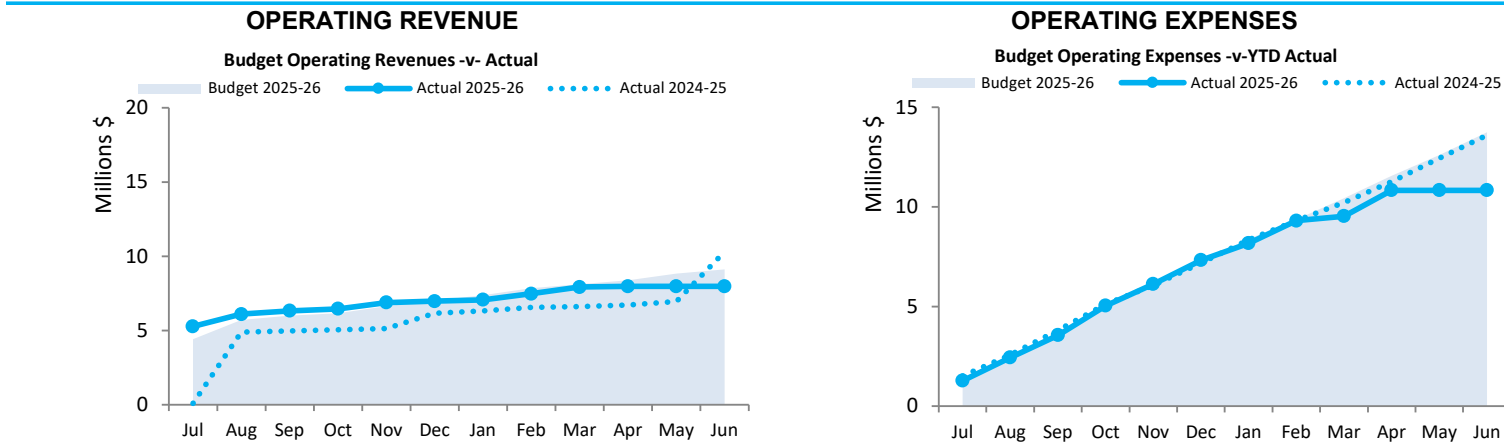
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

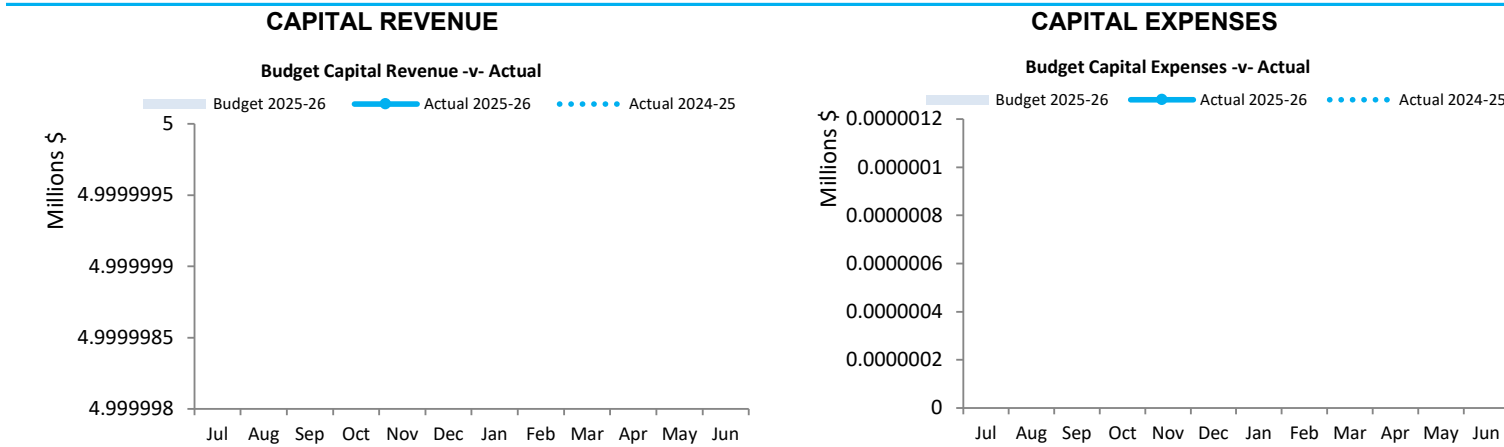
SHIRE OF COOROW
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2026

2 KEY INFORMATION - GRAPHICAL

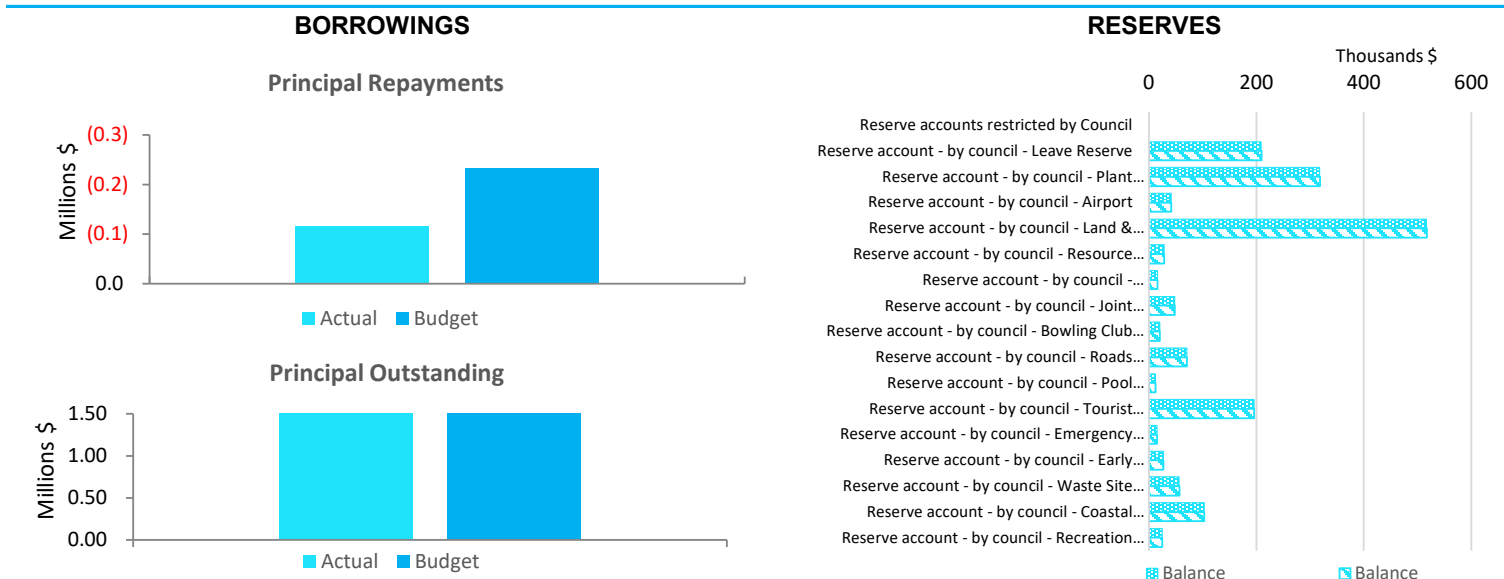
OPERATING ACTIVITIES



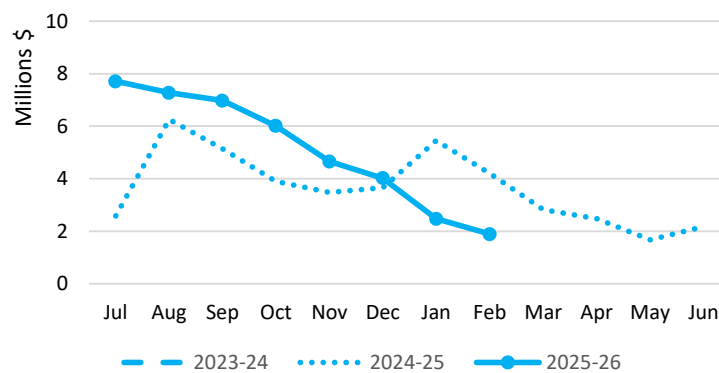
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account - Bankwest		180		180				
Cash On Hand		800		800				
Municipal Bank Account - CBA		(25,651)		-25,651				
Municipal Online Saver Account - CBA		1,011,009		1,011,009				
Reserve Bank Account		0	1,704,885	1,704,885				
Total		986,338	1,704,885	2,691,223	0			
Comprising								
Cash and cash equivalents		986,338	1,704,885	2,691,223	0			
		986,338	1,704,885	2,691,223	0			

KEY INFORMATION

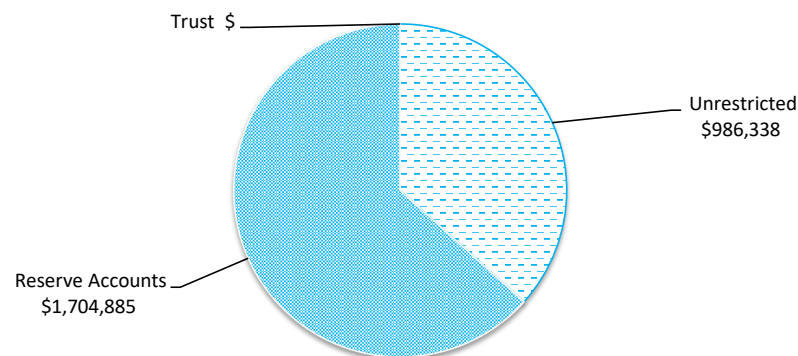
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Reserve account - by council - Leave Reserve	209,034	9,835		218,869	209,034	253	0	209,287
Reserve account - by council - Plant Replacement	317,967	15,446	(138,105)	195,308	317,967	385	0	318,352
Reserve account - by council - Airport	41,411	1,800		43,211	41,411	50	0	41,461
Reserve account - by council - Land & Building Reserve	516,849	25,244		542,093	516,849	626	0	517,475
Reserve account - by council - Resource Sharing Reserve	28,041	1,386		29,427	28,041	34	0	28,075
Reserve account - by council - Rebroadcasting Reserve	15,980	790		16,770	15,980	19	0	15,999
Reserve account - by council - Joint Venture Housing Reserve	47,776	2,361	(15,000)	35,137	47,776	58	0	47,834
Reserve account - by council - Bowling Club Reserve	20,448	907		21,355	20,448	25	0	20,473
Reserve account - by council - Roads Infrastructure Reserve	70,834	3,500		74,334	70,834	86	0	70,920
Reserve account - by council - Pool Revitalisation Reserve	11,972	345		12,317	11,972	14	0	11,986
Reserve account - by council - Tourist Infrastructure Reserve	195,742	9,177		204,919	195,742	237	0	195,979
Reserve account - by council - Emergency Services Management Reserve	15,318	510		15,828	15,318	19	0	15,337
Reserve account - by council - Early Childhood Reserve	27,100	1,240		28,340	27,100	33	0	27,133
Reserve account - by council - Waste Site Reserve	56,470	2,049		58,519	56,470	68	0	56,538
Reserve account - by council - Coastal Foreshore Reserve	102,881	3,848		106,729	102,881	125	0	103,006
Reserve account - by council - Recreation Boating Facilities Reserve	25,000	1,000		26,000	25,000	30	0	25,030
	1,702,823	79,438	(153,105)	1,629,156	1,702,823	2,062	0	1,704,885

SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions		Adopted		YTD Actual	YTD Variance
		Budget	YTD Budget		
		\$	\$	\$	\$
Land	510	947,000	749,497	609,106	(140,391)
Plant and equipment	530	420,000	420,000	583,749	163,749
Acquisition of property, plant and equipment		1,367,000	1,169,497	1,192,855	23,358
Infrastructure - Roads	540	2,074,248	1,967,654	1,123,779	(843,875)
Infrastructure - Others	580	25,000	18,747	12,234	(6,513)
Infrastructure - Footpaths	560	60,000	60,000	13,696	(46,304)
Infrastructure - Parks & Ovals	570	0	0	2,620	2,620
Acquisition of infrastructure		2,159,248	2,046,401	1,152,328	(894,073)
Total capital acquisitions		3,526,248	3,215,898	2,345,183	(870,715)
Capital Acquisitions Funded By:					
Capital grants and contributions		1,785,894	1,368,733	843,011	(525,722)
Other (disposals & C/Fwd)		200,000	150,000	134,000	(16,000)

KEY INFORMATION**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

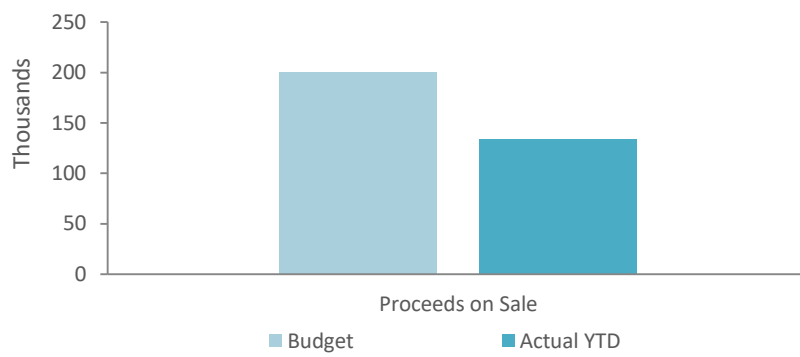
Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

**SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
6523	CEO Toyotal	17,486	55,000	37,514	0	17,544	48,000	30,456	0
6524	DCEO Toyotal	17,417	55,000	37,583	0	17,474	52,000	34,526	0
36	W/S Utility	33,741	40,000	6,259	0	33,775	34,000	225	0
6507	Ford Ranger 4x4	5,616	24,000	18,384	0			0	0
3294	Ford Ranger 4x4	463	20,000	19,537	0			0	0
3299	Toro Groundmaster	11,931	6,000	0	(5,931)			0	0
		86,654	200,000	119,277	(5,931)	68,793	134,000	65,207	0



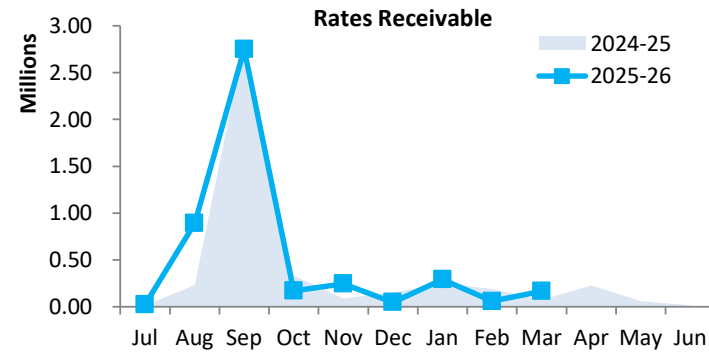
**SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2025	31 Mar 2026
	\$	\$
Opening arrears previous year		253,908
Levied this year		4,324,947
Less - collections to date	253,908	(4,138,803)
Net rates collectable	253,908	440,052
% Collected	0.0%	90.4%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,760)	65,221	3,939	2,233	910	69,543
Percentage	(4.0%)	93.8%	5.7%	3.2%	1.3%	
Balance per trial balance						
Trade receivables						69,543
GST receivable						12,398
Total receivables general outstanding						81,941

Amounts shown above include GST (where applicable)

KEY INFORMATION

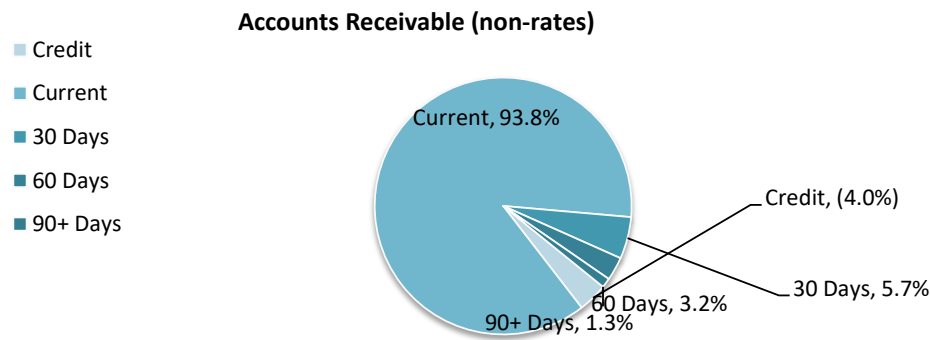
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 March 2026
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	26,469	0	(13,134)	13,335
Inventory				
Fuel	10,938	0	(85,902)	(74,964)
Other assets				
Accrued income	1,920,840	0	(1,008,390)	912,450
Total other current assets	1,958,247	0	(1,107,426)	850,821
Amounts shown above include GST (where applicable)				

KEY INFORMATION**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

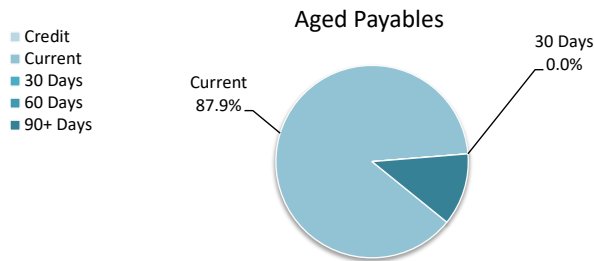
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	6,245	0	0	(862)	5,383
Percentage	0.0%	116.0%	0.0%	0.0%	-16.0%	
Balance per trial balance						
Sundry creditors						5,383
ATO liabilities						102,926
Payroll Creditors						13,178
Others						12,072
Bonds & Deposits Held in Municipal						98,051
Total payables general outstanding						231,610

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Swimming Pool	91	4,232,840	0	0	(74,959)	(151,900)	4,157,881	4,080,940	(86,314)	(221,943)
Staff Housing	92	1,525,427	0	0	(26,937)	(54,591)	1,498,490	1,470,836	(39,271)	(80,432)
		5,758,267	0	0	(101,896)	(206,491)	5,656,371	5,551,776	(125,585)	(302,375)
Self supporting loans										
CCLI Hotel		96,281	0	0	(13,134)	(26,469)	83,147	69,812	(1,701)	(2,754)
		96,281	0	0	(13,134)	(26,469)	83,147	69,812	(1,701)	(2,754)
Total		5,854,548	0	0	(115,030)	(232,960)	5,739,518	5,621,588	(127,286)	(305,129)
Current borrowings		232,960					117,931			
Non-current borrowings		5,621,588					5,621,587			
		5,854,548					5,739,518			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Photocopier x 2	RCB	\$ 6,250	\$ 0	\$ 0	\$ 0	\$ (4,118)	\$ 6,250	\$ 2,132	\$ 0	\$ (485)
Total		6,250	0	0	0	(4,118)	6,250	2,132	0	(485)
Current lease liabilities		3,420					3,420			
Non-current lease liabilities		2,830					2,830			
		6,250					6,250			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF COOROW
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 March 2026 \$
Other liabilities						
Contract liabilities		144,786	0	0	0	144,786
Total other liabilities		144,786	0	0	0	144,786
Employee Related Provisions						
Provision for annual leave		129,917	0	0	0	129,917
Provision for long service leave		174,501	0	0	0	174,501
Total Provisions		304,418	0	0	0	304,418
Total other current liabilities		449,204	0	0	0	449,204

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF COOROW
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2025		(As revenue)	31 Mar 2026	31 Mar 2026			
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
3030210 GEN PUR - Financial Assistance Grant - General				0		990,362	737,916	973,569
3030211 GEN PUR - Financial Assistance Grant - Roads				0		429,642	322,230	90,789
3050310 OLOPS - ESL Operating Grant				0		96,410	72,306	82,259
3120200 ROADM - Street Lighting Subsidy				0		450	0	0
3120210 ROADM - Direct Road Grant (MRWA)				0		205,143	205,143	201,013
3030122 RATES - Reimbursement of Debt Collection Costs				0		15,000	11,250	3,323
3030235 GEN PUR - Other Income				0		1,500	1,125	0
3110301 REC - Reimbursements - Other Recreation				0		700	522	1,273
3140410 POC - Fuel Tax Credits Grant Scheme				0		57,000	42,750	50,795
3040101 MEMBERS - Reimbursements				0		0	0	350
3140201 ADMIN - Reimbursements				0		0	0	2,621
3140237 ADMIN - Admin Rebates				0		0	0	10,073
3140301 PWO - Other Reimbursements				0		14,000	10,494	14,146
3140401 POC - Reimbursements				0		0	0	207,581
3110310 REC - Grants				0		0	0	2,000
3110710 OTH CUL - Grants - Other Culture				0		8,000	5,994	8,000
3140501 SAL - Reimbursement - Workers Compensation				0		0	0	15,619
3050101 FIRE - Reimbursements				0		0	0	10,692
		0	0	0	0	1,818,207	1,409,730	1,674,103

SHIRE OF COOROW
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2026

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and			
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2026	Current Liability 31 Mar 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
3050316 OLOPS - Other Grants				0		0	0	215,232
3110310 REC - Grants				0		263,221	197,415	31,475
3120110 ROADC - Regional Road Group Grants (MRWA)				0		586,333	469,066	0
3120111 ROADC - Roads to Recovery Grant				0		600,000	450,000	234,533
3080700 WELFARE - Contributions & Donations				0		36,340	27,252	36,339
3120113 ROADC - Other Grants - Roads/Streets				0		300,000	225,000	301,433
3110511 LIB - Other Grants				0		0	0	24,000
		0	0	0	0	1,785,894	1,368,733	843,011

11.3 MANAGER OF WORKS AND SERVICES

Nil

12 ELECTED MEMBERS MATTERS

12.1 QUESTIONS BY MEMBER OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12.2 ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF URGENT NATURE

Nil

14 MATTERS WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

Nil

15 CLOSURE

Before this meeting is closed Rod Birch would like to address council.

He expressed his appreciation for the condition of the road network.

15.1 DATE OF NEXT MEETING

Next Ordinary Council Meeting will be held on Wednesday 20 May 2026 from 5:00 PM.(Leeman Council Chambers)

15.2 CLOSURE OF MEETING

There being no further business the President, President G Sims closed the meeting at 5:15PM.

These minutes were confirmed at a meeting on

Signed: _____

Presiding Person at the meeting at which these minutes were confirmed.

Date: _____