



**SHIRE OF**  
**COOROW**  
*ALWAYS IN SEASON*

# **URGENT REPORTS AGENDA**

**FOR THE**

**ORDINARY COUNCIL MEETING**

**TO BE HELD ON**

**WEDNESDAY 16 APRIL 2025**

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items in this Agenda in which they may have an interest, until such times as they have been advised in writing by Shire staff

## Agenda

<b>13</b>	<b>NEW BUSINESS OF URGENT NATURE .....</b>	<b>2</b>
13.1	Shire Quick Grant Program.....	2

### **13 NEW BUSINESS OF URGENT NATURE**

<b>13.1 SHIRE QUICK GRANT PROGRAM</b>
---------------------------------------

<b>Reporting Officer:</b>	<b>A Muftidhati, Community Development Officer</b>
<b>Responsible Executive:</b>	<b>S Curulli, Deputy Chief Executive Officer</b>
<b>File Reference:</b>	<b>ADM0435</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Voting Requirement:</b>	<b>Simple Majority</b>

#### **COUNCIL'S ROLE:**

**Review:** When Council reviews decisions made by officers.

#### **REPORT PURPOSE**

For Council to consider the Quick Grants application of,

- \$500 to Green Head Bowling Club towards 2025 Welcome Day.

#### **BACKGROUND**

As part of the Quick Grants scheme in 2024/2025, allowances have been made for up to \$8,000 to be made available for community groups to apply for small grants up to \$500, with potential amount under \$750 may be considered by the Council.

**COMMENT**

A summary of the application as follows:

No	Organisation/ Community Group	Amount Requested	Project /Program	Total Project	Previous Funding	Comment
1	Green Head Bowling Club	\$500	2025 Welcome Day	\$2,000	2023/2024 \$500 for same event	An application from the Green Head Bowling Club was received in March, after the official cutoff date, and is now submitted to Council for consideration at the April meeting for an event planned in May 2025. As part of their major annual fundraiser, the event supports social and sporting engagement while promoting the town. The requested funding will go toward catering expenses, with the Club contributing in-kind support through 100 volunteer hours (10 volunteers x 10 hours).

**STAKEHOLDER ENGAGEMENT**

The Shire have actively consulted with the community group on this program.

**STATUTORY ENVIRONMENT**

Nil

**STRATEGIC IMPLICATIONS**

Shire of Coorow Integrated Strategic Plan 2022-2032.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Allocated in 2024/2025 Shire Annual Budget as part of the Quick Grant Program.

**RISK IMPLICATIONS**

Nil

**ATTACHMENTS****1. Green Head Bowling Club Application** [↓](#)**OFFICER RECOMMENDATION**

That Council approve the following Quick Grants application:

- \$500 to Green Head Bowling Club towards 2025 Welcome Day.



## SHIRE OF COOROW

### COMMUNITY QUICK GRANT PROGRAM

Coorow Administration Centre  
22-26 Main Street, Coorow WA 6515  
Email: [admin@coorow.wa.gov.au](mailto:admin@coorow.wa.gov.au)

Loonnan Administration Centre  
20 Morcombe Road, Loonnan WA 6514  
Phone: (08) 9952 0100

## Application Form

### Section A: APPLICANTS DETAILS

Organisation Name:	Green Head Bowling Club Inc		
Is your organisation not- for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is your organisation incorporated? (Please attach your Certificate of Incorporation)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your Organisation Background? (Aims, Numbers of Member, History)	We have been active for over three decades. Currently we have a membership of 53. We aim to nurture and advance the game of lawn bowls in and around Green Head.		
Do you have Public Liability Insurance?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

### Section B: CONTACT DETAILS

Name of Applicant:	Ainslie Maeda				
Position:	Secretary				
Address:	1 The Lakes Rd	Suburb:	Green Head	Postcode:	6514
Postal Address:	Box 32	Suburb:	Green Head	Postcode:	6514
Mobile Number:	0409925580	Work:			
Email Address:	greenheadbowlingclub@outlook.com	Website:			

### Section C: AUSPICING ORGANISATION DETAILS (Provide if your corporation is not incorporated.)

Organisation name:					
Contact Name:					
Position:					
Address:		Suburb:		Postcode:	
Postal Address:		Suburb:		Postcode:	
Mobile Number:		Work:			
Email Address:		Website:			

**\*Please attach a copy of Certificate of Incorporation for the Auspicing agency.**

### Section D: PAYMENT INFORMATION

Please complete the information below in relation to your organisation or the organisation who is auspicing your application if you are not incorporated.

Does your organisation/group have an Australian Business Number (ABN)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please provide your Australian Business Number (ABN)? If no, please complete and attach a copy of the Statement by Supplier form.	305530837839
Is the organisation/group registered for Goods and Services Tax (GST)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

### Payment Details

ACCOUNT NAME	BSB	ACCOUNT NUMBER
Green Head Bowling Club Inc	633000	140565490



## SHIRE OF COOROW

### COMMUNITY QUICK GRANT PROGRAM

Coorow Administration Centre  
22-26 Main Street, Coorow WA 6515  
Email: [admin@coorow.wa.gov.au](mailto:admin@coorow.wa.gov.au)

Leeman Administration Centre  
20 Morcombe Road, Leeman WA 6514  
Phone: (08) 9952 0100

#### Section E: PROJECT DETAILS

Project/Activity Name: Welcome Day			
Project Location: Green Head Sporting Club			
Who owns or controls the location where the project is to be located: Green Head Sporting Club			
Project/Activity Description (type, objectives, expected outcomes, proposed actions / purchases. You are welcome to attach additional pages, or your project plan, should there be insufficient space):			
Please see attached			
Expected Project Commencement Date	17th May 2025	Expected Project Completion Date	17th May 2025
Are you working with any other community groups or businesses in delivery of this project / event? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
How will the community get benefit from your project/activity?			
Community engagement: By providing an opportunity for both social and sporting interaction. Town promotion: During this event we proudly showcase the attractions, amenities and qualities of our town. Many of the visitors stay in local accommodation, contributing to our town's revenue, and fostering positive publicity, as we receive very positive compliments about all our town has to offer.			
Does your event require any licenses, permits and approvals?		No	
If yes, have you already applied for these?			
<i>*Please attach copies of these applications.</i>			

#### Section F: PROMOTION

How will you acknowledge the Shires contribution?
We would publicly acknowledge your support in the form of a continual slideshow on the TV featuring your logo and through verbal acknowledge from our President, plus in the media via our Face book page and through local publications such as Magpie Squawk, Leeman SIN and Jurien Craytales.

#### Section G: BUDGET

Please attach written quotes for the works/services you are proposing. **INCLUDE GST** in the costing.

Total Project / Activities Cost	\$ \$2000 (approx)
Amount requested from Council	\$ 500
Do you require any in-kind support component from Council?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Has your organisation/group received financial support from Council in the past?	
If yes, provide details of when and how much?	
Yes \$500 was received last year for our 2024 Welcome Day event.	



# SHIRE OF COOROW

## COMMUNITY QUECK GRANT PROGRAM

Coorow Administration Centre      Leeman Administration Centre  
22-26 Main Street, Coorow WA 6515      20 Morecombe Road, Leeman WA 6514  
Email: [admin@coorow.wa.gov.au](mailto:admin@coorow.wa.gov.au)      Phone: (08) 9952 0100

### Breakdown of Costs

Budget Item	Shire Community Grant	Other Cash or Grants (optional)	Source In-kind Support	Shire In-kind Support Requested
What the funding is to be spent on.	Proposed grant expenditure from the Shire of Coorow Quick Grant Program only.	Any other cash income anticipated for this project from the applicant and/or project partners.	An estimated dollar value of the in-kind support for the project from the applicant and/or project partners (Hours @ \$25).	List of any In-kind support and if this is confirmed or unconfirmed with the Shire.
Catering	\$500		\$2500 in form of voluntary labour by 10 people for 10 hours.	
<b>TOTAL</b>				

## Section H: DECLARATION

I hereby declare that the information supplied on behalf of the named organisation is correct. I consent to the Shire of Coorow collecting the personal contact details provided in this application. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000. I also declare that I have read the Shire of Coorow Community Grants Program Guidelines and agree to comply with the provisions included.

Applicant's Signature: \_\_\_\_\_

Chacala

Date:

12/03/25

Applicant's Name: Ainslie Maeda

Position in Organisation/Group: Secretary

Name of Organisation/Group: Green Head Bowling Club Inc

Witness' Signature:

Figure: 

Date:

Date: 12/31/2025

Witness' Name:

mel Stiles

<b>Submit Applications to:</b>	<p>Chief Executive Officer          Shire of Coorow          PO Box 42          COOROW WA 6515  <b>or, <a href="mailto:ceo@coorow.wa.gov.au">ceo@coorow.wa.gov.au</a></b></p>
<b>For more information contact:</b>	Ayu Muftidhati on 9952 0100 or <a href="mailto:ceo@coorow.wa.gov.au">ceo@coorow.wa.gov.au</a>

Welcome Day is a bowling carnival which has been held for the past 12 years and is our club's major fund-raising event. It is a full day event at which we attract 96 players (the maximum we can accommodate). We promote it to clubs across the state and receive entries from as far south as Safety Bay, and as far north as Mullewa. We provide morning tea, lunch, afternoon tea and high tea for the competitors, plus our volunteers.

Whilst it's not possible to obtain quotes on food items, based on last year's expenditure we anticipate the cost of the food needed will be approximately \$2000. This amount is after we have taken into account donations of food from some of our members.

One of the main objectives of the event is to aid financial stability – it allows us to accumulate funds for the maintenance and upkeep of our green. Additionally, we allocate resources for the future replacement of the surface.